



## BRIXWORTH PARISH COUNCIL

Councillors are hereby summoned to attend the Parish Council meeting to be held on  
Tuesday 27<sup>th</sup> June 2017 at 7.15pm  
in the Community Centre & Library , Spratton Road, Brixworth NN6 9DS

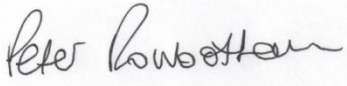
*The press and public are also invited to attend*

### AGENDA

*Papers attached*

1. **Welcome**
2. **Apologies for absence and acceptance of apologies for absence**
  - 2.1 To consider any received apologies.
3. **Declarations of Interest**
  - 3.1 Members' declarations' of interests on agenda items only
4. **To sign the minutes of the previous meeting**
  - 4.1 Full Council meeting of 23<sup>rd</sup> May 2017 A
5. **Public Open Forum Session**
  - 5.1 This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman.
  - 5.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
  - 5.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
6. **Co-option of Councillor**
  - 6.1 To consider the co-option of a Councillor
7. **To receive reports on Community Safety matters**
  - 7.1 To receive the ASB and Crime Summary for May 2017 B
  - 7.2 To agree to investigate the cost and types of portable speed sign available
8. **To receive a report from the last Councillors Surgery and agree the Councillors for the next Surgery**
  - 8.1 Receive a written report from the Parish Council Surgery of Saturday 3<sup>rd</sup> June 2017 C
  - 8.2 To agree those Parish Councillors attending the next Surgery on Saturday 1<sup>st</sup> July 2017

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| <b>9. Planning</b>  |   |   |
|   | 9.1 To receive the list of planning decisions for May 2017  | D |
|   | 9.2 To receive the minutes of the Planning Committee of 5 <sup>th</sup> June 2017   | E |
| <b>10. Media and Communications</b>   |   |   |
|   | 10.1 To note that the Media & Communications meetings of 17 <sup>th</sup> May and 14 <sup>th</sup> June were both inquorate.  |   |
| <b>11. Recreation</b>   |   |   |
|   | 11.1 To receive a written report on the proposed formation of the Brixworth Sports Council and consider its recommendations.  | F |
|   | 11.2 To consider a special event application.   | G |
|   | 11.3 To note the Brixworth Juniors FC report (as requested by Council)  | H |
| <b>12. Village Hall</b>   |   |   |
|   | 12.1 To receive a report from the Village Hall Representative   | I |
| <b>13. Finance</b>  |   |   |
|   | 13.1 To confirm the Accounting Statement for 2016/2017  | J |
|   | 13.2 To receive the financial transactions for June 2017  | K |
|   | 13.3 To receive the rolling budget  | L |
|   | 13.4 To receive the Bank Reconciliation Report at 31 <sup>st</sup> May 2017   | M |
|   | 13.5 To receive the Parish Councils Reserves as at 31 <sup>st</sup> May 2017  | N |
|   | 13.6 To receive the report of the Verification Officer  | O |
| <b>14. Admin</b>  |   |   |
|   | 14.1 To receive the Clerks Report   | P |
|   | 14.2 To consider cover for the Parish Clerks Holiday  | Q |
|   | 14.3 To consider upgrading the wireless router within the Information Point   | R |
|   | 14.4 Village of the Year - to consider sending 4 reps to the awards meal  | S |
| <b>15. To review and agree Key Documents</b>  |   |   |
|   | 16.1 Members Code of Conduct  | T |
|   | 16.2 Standing Orders  | U |
|   | 16.3 Financial Regulations  | V |
|   | 16.4 The Asset & Land Register  | W |
|   | 16.5 The Risk Register  | X |
| <b>15 To receive details of recent consultations</b>                                  |   |   |
|   | 15.1 – None received to date  |   |
| <b>16. To note General Correspondence - for information only (Not for discussion)</b> |   |   |
|   | 16.1 Correspondence listed at Appendix Y  | Y |
| <b>17. To consider the exclusion of the press and public</b>                          |   |   |
|   | 17.1 To resolve to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960 |   |
| <b>18. To receive any legal updates and agree instructions for the Solicitor</b>      |   |   |
|   | 18.1 To receive a legal update  |   |
|   | 18.2 To agree any other actions to be taken in respect of the ongoing legal matters, and agree instructions for the Solicitor   |   |
| <b>19. To note the dates of future meetings</b>                                       |   |   |
|   | 19.1 Planning –17 <sup>th</sup> July 2017   |   |
|   | 19.2 Media and Communications – 19 <sup>th</sup> July 2017  |   |
|   | 19.3 Full Council – 25 <sup>th</sup> July 2017  |   |
| <b>20. Urgent matters for report only</b>   |   |   |
|   | (Notified to the Chairman before the meeting)   |   |



**Mr Peter Rowbotham**  
**Clerk to the Council**  
21 June 2017

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