



Brixworth Parish Council

Minutes of the meeting held on Tuesday 29th August 2017

The Community Centre & Library, Spratton Road, Brixworth NN6 9DS

In Attendance:

Councillors: Councillor Alex Coles (Chairman), Councillor James Collyer, Councillor Sandra Moxon, Councillor Kevin Parker, Councillor Neal Brown Councillor Peter Saxton and Councillor Ian Barratt

Also Present: Peter Rowbotham (Clerk)

Members of the Public: – 2

Apologies: Councillor Stephen James (Holiday), Councillor Elaine Coe (holiday) and Councillor Jackie Bird (Family Commitments)

Absent: Councillor Stuart Coe, Councillor Justyna Pittam and Councillor Caitlin Braham-Nichol

17/3868 Welcome

The Chairman welcomed everyone to the meeting and reminded attendees of the fire procedures. He also reminded Councillors that the meeting was being recorded.

17/3869 Apologies for Absence

Councillor Bird and Councillor James and Elaine Coe had submitted apologies which were accepted by the Parish Council.

These apologies were accepted by the Parish Council.

Councillor Bunting and County Councillor Irvine Swift had also advised the meeting of their absence.

17/3870 Declarations of Interest

Councillor Coles declared a non-pecuniary interest in item 13.5 – To consider the use of the Village Hall for Full Council Meetings.

17/3871 Minutes of the Previous Meeting of 25th July 2017

The minutes of the Parish Council of 25th July 2017 were signed as true and accurate record of the meeting.

17/3872 Public Open Forum

Mr Nice outlined a 'Welcome to Brixworth' event to be held on Saturday 16th September. This would be held on 'The Green' within the Saxon Rise development and organised by the Community Church. Games would be available and Welcome Packs would be available for the newcomers.

17/3873 Councillor Resignation

It was reported that Anthony Jennings had resigned as a Parish Councillor.

This had left the Sports Council Working Party with a vacancy to fill. It was suggested that someone be appointed either from the Parish Council or be co-opted as a consultant member on a trial basis. Any appointment could be ratified by the Parish Council after a trial period.

17/3874 Community Safety – ASB and Crime Summary

The Brixworth ASB and Crime report had been circulated for July 2017. The activity report was received by the Parish Council.

17/3875 Portable Speed Sign

A portable road sign for the village had been included within the 17/18 budget for implementation. Councillor James and Councillor Parker would be meeting representatives of the County Council to determine locations and costs. Once the details had been finalised then the Parish Clerk would arrange to ensure compliance with Standing Orders.

17/3876 Police Representative

The Parish Council noted the request to appoint a Police Liaison Representative. This had been received via NCALC. This item was referred to the September meeting of the Parish Council.

17/3877 Parish Council Surgery of 5th August 2017

A written report had been submitted for the surgery of 5th August 2017. The only issue raised relates to the toddler swings and this would be considered as part of the business planning process and the allocation of the s106 funding.

17/3878 Next Parish Council Surgery

The next Parish Council surgery would take place on Saturday 2nd September 2017. Councillors Moxon and Jackie Bird would be hosting this Surgery.

17/3879 Planning

The list of decisions for the Brixworth planning applications for August 2017 was received by the Council.

The minutes of the Planning Committees held on 26th June 2017 were received by the Council. The minutes of the Planning Committee of 17th July would be re-presented to the September meeting of the Full Council.

17/3880 Brixworth Conservation Area

The Parish Council supported the new Conservation Area as outlined in the exhibition which had taken place in the Community Centre. This was proposed by Councillor Coles and seconded by Councillor Brown.

The Parish Clerk would ask for printed copies of the new Conservation Area documents to be retained at the Community Centre.

17/3881 Media and Communications

There was no business to report.

17/3882 Dog Sign at St David's

A request had been received for two new 'dog signs' near St David's Recreation Ground.

There is no reference to dogs within the Parish Councils adopted byelaws. Councillor Moxon would investigate the options and report back to the Parish Council.

17/3883 Winter Planting – Entrance Signs

Councillor Moxon reported that the summer entrance planting scheme had been successful and had been completed within budget. Further schemes were identified for progress including a winter entrance planting scheme and the Christmas Trees.

It was agreed that the project feasibility paperwork outlining details, timescales, costs and permissions be submitted to the Council at the earliest opportunity. Councillor Moxon and the Parish Clerk would complete this. This was proposed by Councillor Barratt and seconded by Councillor Colyer. Unanimous.

17/3884 Financial Transactions including payments for approval – August 2017

The financial transactions for August 2017 were noted by the Council. The Parish Council resolved to pay the bills for July 2017. This was proposed by Councillor Coles and seconded by Councillor Brown Unanimous

Direct Debit Payments (August)		£	£	£
EE	Parish Clerks telephone - 15th monthly	15.79	3.16	18.95
EON	Electricity -monthly - 1st	55.24	2.76	58.00
DVLA	Road Tax - Van Reg EU 05 KKW	240.00	0.00	240.00
Retrospective Payments		Net Amount	VAT	Total
EON	Street Lighting	107.67	5.38	113.05
Brixworth Village Hall	Room for Public Meeting	36.00	0.00	36.00
Cheque Payments				
Staff	Salaries and Wages (5 week month)	3,709.75	0.00	3,709.75
HMRC	PAYE	1,008.55	0.00	1,008.55
LGSS	Pension Scheme	570.59	0.00	570.59
Peter Rowbotham	Employment related Expenses	112.23	0.00	112.23
R&G	Grass Cutting St David's and The Ashway	1,624.37	324.86	1,949.23
AH Blason & Sons	Derv/ Petrol/ Screen Wash	94.24	18.85	113.09
Amey - Enterprise Mge Services	Trade Waste - St David's Rec Ground	235.69	47.14	282.83
Hassett Fencing	Roof Felt for Bus Shelter Repairs	76.56	15.31	91.87
Anglian Water Business	Water and Sewerage - The Ashway	59.84	0.00	59.84
Total Expenditure this month		7,946.52	417.46	8,363.98
Receipts (June)				
Interest	Capital Account	0.69	0.00	0.69
Total Income this month		0.69	0.00	0.69
Bank Transfer				
Nil		0.00	0.00	0.00
Total from Revenue to Capital this month				0.00

17/3885 Rolling Budget for August 2017

The Rolling Budget report for July 2017 was received by the Council.

17/3886 Bank Reconciliation as at 31st July 2017

The Bank Reconciliation report was received by the Parish Council.

Revenue Account (current)	£ 42,736.30
Capital Account	£ 80,230.94
Total bank balance at 31 July 2017 :	£ 122,967.24

17/3887 Reserves as at 31st July 2017

The Statement of Reserves report was received by the Parish Council.

Total Cash in Bank	£ 118,590.33
Less Earmarked & Restricted	£ 81,594.87
Balance	£ 36,995.46

The Council noted that funds were being allocated was a van replacement. It was suggested that the Council look at leasing options which could offer financial incentives. Councillor Brown would look at an leasing and report back.

17/3888 Clerks Report

The Parish Clerk's Report was noted by the Council. The Parish Council noted that additional audit costs would be incurred as a result of additional work by BDO. This is a result of an elector raising specific concerns on the 16/17 accounts.

The Parish Council had received formal feedback from the Village of the Year competition. Brixworth had been highly commended. The certificate would be on display in the Information Point.

The Parish Clerk highlighted training opportunities should any Councillors wish to attend.

An opportunity has arisen to be a Director at Northants CALC. Interested Councillors would apply direct to NCALC.

17/3889 Use of Village Hall for Council Meetings

The Parish Council considered moving the Full Council Meetings to the small room at the Village Hall on Holcot Road.. This was thought to be an appropriate venue with more available space and plenty of car parking. The building has wi-fi and meets current accessibility standards. The cost would be £360 per year.

This was proposed by Councillor Coles and seconded by Councillor Brown. Following a vote of 3 to 2, this was carried. Councillors Collyer and Saxton abstained.

17/3890 Consultations

There were no consultations to report.

17/3991 General Correspondence

The list of general correspondence was noted by the Council.

17/3992 Exclusion of Press and Public

There was no requirement to exclude the press and public.

17/ 3891 Legal Updates

There was no legal update.

17/3892 Dates of Future Meetings

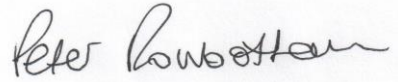
- Planning –4th September 2017 and 18th September 2017
- Media and Communications – Wednesday 20th September 2017
- Full Council –Thursday 28th September 2017 at the Village Hall (this is subject to confirmation)

17/3893 Urgent Matters for Report Only

No urgent matters had been raised.

The meeting closed at 8.38 pm

Signed as a true and accurate record

A handwritten signature in black ink that reads "Peter Rowbotham". The signature is written in a cursive style and is positioned above a light grey rectangular background.

Councillor Alex Coles
Chairman
Brixworth Parish Council
28th September 2017

Peter Rowbotham
Parish Clerk
Brixworth Parish Council
20th September 2017

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