



Brixworth Parish Council

Minutes of the meeting held on Tuesday 24th January 2017

The Community Centre, Spratton Road, Brixworth

Councillors: Councillor Alex Coles (Chairman), Councillor Ian Barratt, Councillor Jackie Bird, Councillor Neal Brown, Councillor Elaine Coe, Councillor Stuart Coe, Councillor James Collyer, Councillor Stephen James, Councillor Anthony Jennings, Councillor Sandra Moxon, Councillor Kevin Parker and Councillor Peter Saxton.

In Attendance: Peter Rowbotham (Parish Clerk)

Members of the Public – One

17/ 3630 Welcome

The Chairman welcomed everyone to the meeting. He pointed out the fire procedures and reminded attendees that the meeting was being recorded.

17/ 3631 Apologies for Absence

Councillor Pittam had offered her apologies because of her work commitments.

County Councillor/ Councillor Irvine-Swift and Councillor Bunting also offered apologies to the meeting.

The apologies were accepted by the meeting.

17/ 3632 Declarations of Interest

There were no members' declarations of interest.

17/ 3632 Minutes of the previous Meetings

20th December 2016 - Councillor Coles pointed out that minute number 16/3607 had indicated him leaving the meeting at 8.04pm for the item on Parkfield Road. The minutes did not indicate him returning to the meeting after this. (He had returned at approx. 8.24pm) Subject to this change the minutes were agreed as a true and accurate record.

4th January 2017 – Agreed and signed as a true and accurate record.

17th January 2017 – Agreed and signed as a true and accurate record.

17/ 3633 Public Open Forum

There were no items to report.

17/ 3634 Police Representative Report

The Police statistical report on local crime activity was not available because of staff illness.

A letter had been received from the Daventry District Command regarding the increasing number of vehicle crimes. The Communications & Media Committee would pick up the key community safety messages and disseminate to the local community.

The local Police Surgery would take place on Saturday 18th February 2017. The Communications & Media

2016/2017

Committee would arrange to publicise this community event.

17/ 3635 Councillor Surgery

Councillor Parker and Councillor E Coe had attended the last Councillor Surgery on Saturday 7th January.

The litter bins had not been emptied properly by the cleaning contractor. The Clerk would write to the Daventry District Council asking the Contractor to take more care and attention when carrying out this task.

The Media & Communications Committee was asked to promote the on line reporting of street scene issues.

Councillor E Coe reported the request for new swings. This request would fall under the remit of the Recreation Working Group. Ideally, because of the financial implications, this should have been highlighted within the Business Plan.

Concerns regarding level of cleanliness was relating to the Community Centre toilets.

The report from the last surgery was noted and the actions agreed.

The next surgery would be held on 4th February 2017 and Councillors Collyer and Bird would be attending.

The actions were proposed by Councillor Coles and seconded by Councillor Brown. Unanimous.

17/ 3636 Planning

The Planning decisions for December were noted by the Council.

The Council asked the Clerk to enquire why it had not been notified of the recent non material applications. The Clerk would contact Daventry District Council.

The next Planning Committee would be held on 30th January 2017.

17/ 3637 Media and Communications

The minutes of the Media and Communications Committee of 11th January 2017 were deferred until the next Council meeting to be held on 28th February 2017.

17/ 3638 Highways and Environment

Councillor Parker provided an update on the blocked drains at Frog Hall. He had attended a meeting with Anglian Water, Daventry District Council and five residents. Progress had been made and work will be carried out as part of the flood mitigation programme. The Council noted the report.

17/ 3639 Finance

Budget: The budget papers for 17/18 had been circulated to all Councillors prior to the meeting and Councillor James provided a review of the proposals. The proposals indicated expenditure of £143,774.

Precept: The Councils spending plans required a precept of £130,870.

Based upon the information provided by Daventry District Council the proposal would mean an increase of £2.23 per year per household, based upon a Band D property. This was a 3.49% increase in real terms.

The Council agreed the budget and the required precept of £130,870. This was proposed by Councillor Brown and seconded by Councillor James.

Councillor Barratt abstained.

Rolling budget – The rolling budget was received by the Council.

Bills for Payment – It was agreed that the January bills for payment be paid.

DD	EON	Electricity	£	65.00
DD	BT Group		£	71.64
DD	BT Group		£	130.14
DD	Raspberry	Clerks phone	£	43.52
BACS	Staff	Payroll January 2017	£	3,438.55

2016/2017

BACS	HMRC	Tax	£	1,073.75
BACS	LGSS	Pension Payments	£	649.45
BACS	Clerk	Allowance and Expenses	£	121.11
BACS	WG Law	Interest (as agreed by Council)*	£	4,429.94
BACS	WG Law	Professional Services	£	3,600.00
BACS	WG Law	Professional Services	£	360.00
BACS	Screwfix	Swarfega	£	20.97
BACS	Hassett Fencing	Fencing materials	£	248.29
BACS	Northants Acre	Annual Subscription	£	35.00
BACS	CPRE	Annual Subscription	£	36.00
BACS	R&G	Weed spray of Ashway & St David's	£	159.38
BACS	AH Blason	Diesel	£	45.00
BACS	Ford Signs	Six Oval Signs	£	296.64
BACS	Brixworth Landscaping	Prune Trees and Tidy Area	£	140.00
BACS	Dynarod	Clear Blockage	£	156.00
BACS	ESPO	Cleaning Materials	£	128.19
BACS	ESPO	Cleaning Materials	£	54.28
BACS	EON	Electricity	£	104.51
BACS	Brixworth Landscaping	Spratton Road Hedge Trimming	£	340.00
		Expenditure Total	£	15,747.36
INCOME		Interest Reserve Account	£	0.94
INCOME		Junior Football	£	435.34
INCOME		Heritage Trail	£	1,625.00
		Income Total	£	2061.28
BTC	Bank Transfer	Legal (as agreed by Council)*	£	4,429.94

The payments were proposed by Councillor James and seconded by Councillor Saxton. Unanimous

Bank Reconciliation -

	<u>Cash Book Balance as</u> <u>Statement</u> <u>31 Dec 2016</u>	<u>Unreconciled</u> <u>Report</u>	<u>Total Balance</u>
Current Account	13,784.01		13,784.01
Capital Reserve Account	104,656.42		104,656.42
Total	118,440.43		118,440.43

The Bank Reconciliation report was noted by the Council.

Parish Council Reserves

Earmarked and Restricted Reserves Total	73,925.93
Cash at Bank at 31 st December 2016	118,440.43
Less Earmarked/Restricted Reserves	73,925.93
General Reserves Total	44,514.50

The report on the Council Reserves was noted.

17/ 3640 Admin

Clerks Report - The Clerks report was accepted by the Council.

2016/2017

The issue of underpayment of employee pension contributions was being looked into.

There would be a financial update on the Christmas Tree project at the next meeting on 28th February 2017.

New Wireless Router The Council asked for more information on the wireless router, including cost, range and broadband supplier. The Council wanted to ensure best value.

Clerks Telephone – The new Clerk had requested a mobile telephone in preference to a landline service. This was more practical and also cost efficient. (£18.45 per month) The Council asked that the price be checked to ensure best value. The Council agreed to the purchase of the mobile telephone. This was proposed by Councillor Brown and seconded by Councillor Jennings.

17/ 3641 Hanging Baskets

Councillors had met with the Scouts and discussed the proposal. The scouts thought that the village needed more flowers and were keen to go ahead with the hanging basket project. A provisional report was being drawn up for further consideration.

The Council noted the report.

17/3642 Council Byelaws

Councillor Barratt outlined to the Council the background to the Byelaws which were enforceable within the Parish.

It was thought it would of value to have a meeting with the Police to review the Byelaws and consider practical methods of enforcement. A Working Group consisting of Councillors Barratt, S Coe, Jennings and Collyer would be set up and an initial meeting would be requested with Sergeant Dobbs of Daventry Police.

The setting up of a Police Liaison Working Group was agreed by the Council. This was proposed by Councillor Coles and seconded by Councillor James.

Councillor Brown, Councillor Parker and Councillor Moxon abstained.

17/ 3643 Financial Contribution to the CAB

The Parish Council discussed the letter from the CAB requesting a contribution of £750 towards the core work taking place within Daventry District.

It was agreed to seek more information on this request. The Clerk would ask for information on the number and type of service requests and report back to the meeting on 28th February 2017.

This action was proposed by Councillor Brown and seconded by Councillor Saxton. Unanimous.

17/ 3644 Quotes for Tree Work

Two quotes had been received for tree work identified following an inspection. (Trees 1436, 1456 and 1430)

The lowest quote submitted by Brixworth Trees for £450 plus VAT was accepted by the Council.

This was proposed by Councillor Coles and seconded by Councillor James. Unanimous.

17 3645 Consultations

The Council noted the following consultations:

- Broughton Village Design Statement – expires 27th February 2017
- Northamptonshire Minerals and Waste Local Plan Update : Proposed Modifications – expires 22nd February 2017

17/ 3646 Correspondence

The following general correspondence had been received and was made available for information purposes:

- Daventry Voluntary and Community Sector Forum – Minutes of 9th December 2016
- Daventry Parish & Town Councils Meeting – Minutes of 15th December 2016

17/ 3647 Exclusion of the Public and Press

The Council resolved that the public and press be excluded for agenda item 19 (Legal Updates and Solicitor Actions) on the grounds that the matters discussed involved likely disclosure of exempt information. This is as defined within the Local Government Act 1972.

This was proposed by Councillor Coles and seconded by Councillor Brown.

Councillor Barratt abstained. Councillor Barratt left the meeting at 8.36 pm

17/ 3648 Legal Updates and Solicitor Actions

The Parish Council considered the latest correspondence from its Solicitor.

The Parish Council agreed to instruct its solicitor to advise the claimant's solicitor that it will pay the amount requested upon receipt of written confirmation that this payment concludes the matter of the Employment Tribunal award.

This was proposed by Councillor Brown and seconded by Councillor S Coe.

The meeting reopened to the public and press at 8.57pm

17/ 3649 Dates of Future Meetings

Planning Committee –30th January 2017

Media and Communications Committee – 8th February 2017

Planning Committee – 20th February 2017

Council – 28th February 2017

17/ 3650 Urgent Matters for Report Only

The Parish Clerk reported that the Football Pitches were showing severe signs of wear in the goalmouth areas due to the wet weather and high level of use. The Football Clubs were being asked not to play on the pitches until they were repaired and made safe. There would be a financial implication of less than £500 for which there is budget provision.

The meeting closed at 900pm

Signed as a true and accurate record

Councillor Alex Coles
Chairman
Brixworth Parish Council
28th February 2017

Peter Rowbotham
Parish Clerk
Brixworth Parish Council
26th January 2017

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