



Brixworth Parish Council

Minutes of the meeting of the

Media & Communications Committee

Wednesday 18th October 2017

Councillors: Councillor Elaine Coe (Vice Chairman) Councillor Bird, and Councillor Moxon

Apologies: Councillor Neal Brown

In Attendance: Peter Rowbotham – Parish Clerk

Members of the Public – None

17/150/MC Welcome

The Chairman welcomed everyone and reminded Parish Councillors of the arrangements for an emergency exit in the event of a fire alarm.

17/151/MC Apologies for Absence

Councillor Brown had offered his apologies.

17/152/ MC Declarations of Interest

None declared.

17/153/MC Minutes of the last meeting (20th September 2017)

The minutes of the last meeting held on 20th September 2017 were agreed as a true and accurate record. These were signed as a true and accurate record.

17/154/MC Review of the statistics for Facebook and the Web site

The performance figures were not available for this month. The Clerk would ask Councillor Brown how these figures are generated as he may be able to produce future reports for circulation with the agenda.

17/155/MC Brixworth Bulletin

Articles for preparation were identified.

- Planning – Councillor James
- Chairman's Chat – Councillor Coles
- Finance – Councillor James
- Sports Council – Parish Clerk
- New Councillor – Parish Clerk
- Saturday Surgery FAQ – Councillor Bird

- Library Car Parking s106 funded – Parish Clerk
- Doctors Surgery – Complete – based upon Councillor Browns Press Release

17/156/MC Posting Plan

- Sports Council – Clerk to do an article based upon the email sent out.
- New Councillor – Clerk has completed
- Saturday Surgery FAQ – Complete
- Library Car Parking

The Clerk to speak to Councillor Brown regarding the compilation of a plan including dates.

17/157/MC Neighbourhood Watch – Posting Plan

It was agreed to add the Neighbourhood Watch Scheme to the Posting Plan subject to Councillor Bird finding out more about the initiative and Full Council agreeing to this action.

17/158/ MC Web Site Provision

The Committee considered the web site provision. It liked the current web site which offered the Parish Council flexibility and control over the site. The template was good and the web site worked well. There has been no negative feedback. The current web site also had a development plan. It was agreed that other sites should not be investigated as satisfaction remained high with the existing web site arrangements.

17/159/ MC Any Other Business

The Committee considered the need to have web pages for other Community Groups. As this would lead to additional maintenance work (content and checking links) it was agreed not to include this information but focus on Parish Council business and services. The possibility of having the Google search bar on the web site would be investigated.

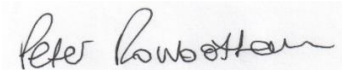
The Committee asked for a link to the Brixworth Bulletin web site from its own web site.

17/160/MC Date of Next Meeting

Wednesday 15th November 2017 at the earlier time of 645pm.

The Meeting finished at 7.45pm

Councillor Neal Brown (Chair)
Chairman of the Media & Communications Committee
Brixworth Parish Council
15th November 2017



Peter Rowbotham
Parish Clerk
Brixworth Parish Council
9th November 2017
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