



Brixworth Parish Council

Minutes of the meeting held on Tuesday 28th March 2017

The Community Centre, Spratton Road, Brixworth

Councillors: Councillor Alex Coles (Chairman), Councillor Jackie Bird, Councillor Neal Brown, Councillor Elaine Coe, Councillor James Collyer, Councillor Stephen James, Councillor Anthony Jennings, Councillor Sandra Moxon, Councillor Justyna Pittam, Councillor Peter Saxton

In Attendance: Peter Rowbotham (Parish Clerk)

Members of the Public – Three

17/3703 Welcome

The Chairman welcomed everyone to the meeting and reminded attendees of the fire procedures. He also reminded Councillors that the meeting was being recorded.

17/3704 Apologies for Absence

Apologies had been received from Councillor Stuart Coe (Working) and Councillor Parker (holiday)

The meeting accepted the apologies.

17/3705 Declarations of Interest

Councillor Brown declared a non-pecuniary interest in Item 13.2 – Bills for payment re The Brixworth Bulletin invoice.

Councillor Bird declared a non-pecuniary interest in Item 17 – A grant application submitted by the Central Sports Club.

Councillor Pittam declared a non-pecuniary interest in Item 17 – A grant application submitted by the Central Sports Club

17/3706 Minutes of the previous Meeting

The minutes of the Council meeting held on 28th February 2017 were agreed as a true and accurate record subject to the amended spelling of 'Holcot' Road on page 822. (Min 17/3657)

The minutes of the extraordinary meeting of 21st March 2017 were agreed as a true and accurate record.

The minutes of the Council meeting (Recreation) of 22nd March 2017 were agreed as a true and accurate record.

17/3707 Public Open Forum

Mr Parsons, representing the Cricket Club, outlined the revised requirement not to use hard core at the St David's Recreation Ground. Mr Parsons apologised to the Council for the change but he stressed that the cricket club would still need to clear the area to store the site screens at the ground.

Mr Nice talked about the work of the Heritage Group, which had acted as a working group of the Parish Council. The Heritage Trail was now complete. The paperwork for this project was all parcelled up and would be kept in perpetuity within the Community Centre. The project was declared complete.

Mr Nice outlined the plans for the Heritage Group for 2017. This is related to the 'Brixworth Finds'. The objective is to ensure that the 'Finds' are kept in Brixworth and are on display within the village. It is intended to have a temporary display of the artefacts in the new Doctors Surgery. It is hoped that this project will attract grant funding.

This would be the subject of a report to Council at its meeting on April 24th.

17/3708 To Receive a Police Representative Report

The Brixworth ASB and Crime report had been received for February 2017.

Written advice had been received on the methods of contacting the Police. This would be promoted via the Media and Communications Group.

The key messages from the Police Liaison Meeting of 16th March had been outlined in a written report. The Parish Council must drive any request to sponsor a PCSO. The written report was noted.

17/3709 Parish Council Surgery of 4th March

Councillors Bird and Collyer had hosted a Council Surgery and reported the following local issues:

- Overgrown trees in Brackenborough causing people to walk on the road (Street Doctor)
- The footpaths in Pytchley Way being a trip hazard. (Street Doctor)
- Lack of Police cover – one hour response to a broken window/ fracas.
- A request to move the Waste Bin by the bus stop 15 Northampton Road.

The report was accepted by the Council.

17/3710 Next Parish Council Surgery

The next Parish Council surgery would take place on Saturday 1st April 2017.

Councillors Moxon and Pittam would be hosting the Surgery. Councillor Jennings would be the reserve.

17/3711 Planning

The list of decisions for the Brixworth planning applications for February 2017 were received by the Council.

The minutes of the Planning Committee of 20th February 2017 were also received by the Council.

17/3712 Media and Communications

The minutes of the Media and Communications Committee of 8th February 2017 were received by the Council.

17/3713 Recreation – Proposed Formation of a Brixworth Sports Council.

Councillor Brown had circulated a paper outlining the proposed Sports Council. He thought that the organisation must be an adequate size to be effective and he was looking for up to 9 members. It was important that everyone had an equal voice and that there was no bias towards a particular group.

There was agreement to progress the Brixworth Sports Council to the next stage. The remit of the Sports Council would be decided at a future date.

This was proposed by Councillor Brown and seconded by Councillor James. Unanimous.

17/3714 Dog Fouling

Councillor Moxon had attended the Dog Fouling Forum on 21st February 2017 and had submitted a written report.

The report was received by the Council.

17/3715 Fly Tipping Report

An information report on fly tipping had been submitted.

The report was received by the Council.

17/3716 Daventry District Council Urban Litter Picking

There was an offer to the Parish Council to take on the urban litter picking – offering a financial incentive of £1,838 per annum. (£35 per week) Some doubts were expressed over the viability of providing this service. However, Councillor Brown offered to pursue the opportunity further and report back to a future meeting.

17/3717 Hanging Basket Project

A written report had been submitted by Councillor Moxon on the proposed hanging basket project. There was some concern expressed regarding the timescales, costs and watering. This project was likely to progress during May.

The report was received by the Council.

17/3718 Great British Spring Clean

A written report had been submitted for information. The Council thanked Councillor Moxon for leading on the successful litter pick.

The report was received by the Council.

17/3719 Highways Issues

Councillor Moxon had met with a representative of Northamptonshire Highways to discuss issues raised at the full Council meeting of 28th February and the Parish Council Surgery of 4th March.

The written report on highway issues was received by the Council.

17/3720 Personnel Sub Committee

The report on the activity of the Personnel Working Group was received by the Council.

17/3721 Rolling Budget

It was confirmed that the Parish Council was custodians for the Heritage Trail budget.

The Rolling Budget was received by the Council.

17/3722 Payments for Approval

		Direct Debit		£	£	£
	DD	EE	Parish Clerks telephone - 15th	18.00	3.60	21.60
	DD	EON	Electricity -monthly - 1st	61.90	3.10	65.00
		Retrospective		Net Amount	VAT	Total
1	BAC	Northants ACRE	Entry in the Best Village Competition	35.00		35.00
		BACS Payments				
2	BAC	Staff	Salaries / Pay Roll	3,721.93		3,721.93
3	BAC	HMRC	PAYE	1,014.37		1,014.37
4	BAC	LGSS	Pension Scheme	570.59		570.59
5	BAC	William Graham Law	Costs	3,000.00	600.00	3,600.00
6	BAC	William Graham Law	County Court	332.50	66.50	399.00
7	BAC	William Graham Law	Balance on Fees	42.74		42.74
8	BAC	AH Blason & Son	Derv	5.83	1.17	7.00
9	BAC	Brixworth Trees	Tree Work as quoted - re survey of	450.00	90.00	540.00
10	BAC	R&G	Grounds Maintenance	446.84	89.36	536.20
11	BAC	ESPO	Office Stationary	40.00	8.00	48.00
12	BAC	NCALC	Member Training - Flying Start	78.00		78.00
13	BAC	CAI - Ironmongery	Hinges and Nails	34.89	6.98	41.87
14	BAC	B&Q	Paint, plugs, brushes, handles etc	129.48	25.91	155.39
15	BAC	Brixworth Bulletin	Advert	350.00		350.00
16	BAC	NCALC	Member Training - Code of Conduct	34.00		34.00
17	BAC	Living Wage	Accreditation to Living Wage	60.00		60.00
18	BAC	Peter Rowbotham	Expenses & Allowance	265.98		265.98
		Total Expenditure		10,612.15	887.92	11,500.07

		Receipts				

		Total Income				0
		Bank Transfer				
19	BT		From Reserve to Current Account			5,000.00
		Total from Reserves				5,000.00

The payments as above were approved for payment.

Proposed by Councillor James and seconded by Councillor Saxton. Councillor Brown abstained.

17/3723 Bank Reconciliation at 28th February 2017

	Cash Book Balance	Unreconciled	Total Balance
Current Account	£17,395.62		£17,395.62
Capital Reserve Account	£90,228.14		£90,228.14
Total	£107,623.76		£107,623.76

This report was noted by the Council.

17/3724 Parish Council Reserves at 28th February 2017

Cash at Bank at 28th February 2017	£107,623.76
Less Earmarked/Restricted Reserves	£ 69,495.99
General Reserves Total	£38,127.77

This report was noted by the Council.

17/3725 Admin

Plans (or lists) of grass cutting areas had been requested from the Highways Authority. Training on SAGE was to be requested.

The Clerks Report was noted by the Council.

17/3726 Village Hall Committee

Councillor Moxon had submitted a written report as the Parish Councils representative on the Village Hall Committee.

The Council received this report.

17/3727 Circus

Further information had been obtained from the Circus regarding an application to use Council land.

It was agreed to decline the request.

This was proposed by Councillor Coles and seconded by Councillor Brown.

17/3728 Grant Application

A grant application had been received to improve toilet provision at the Central Sports Club. Councillors Pittam and Bird had declared an interest in this item.

The Council asked for further information including latest details of the current account, Vat registration, confirmation of objectives and details of any sports clubs contributions to the project. Consideration of this item was therefore deferred to the next Council meeting on 28th April.

The information request was proposed by Councillor James and seconded by Councillor Jennings.

Councillors Bird and Pittam abstained.

17/3729 Consultations

The Council had received an email outlining a funding application for Sensory Garden Development at Brixworth Country Park. It was agreed to send a letter of support.

This was proposed by Councillor James and seconded by Councillor Brown. Unanimous.

17/3730 General Correspondence

The list of general correspondence had been circulated and was noted by the Council.

17/3731 Legal Update

The Clerk reported that both he and the Chair would be looking to complete the ACAS on line training course on Equality & Diversity.

Further details are awaited for a 'face to face' Equality & Diversity course. This would be an optional course, open to all Council members.

17/3732 Dates of Future Meetings

Planning – 3rd April

Media and Communications 12th April

Annual Parish meeting 18th April

Planning 24th April

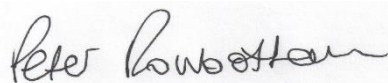
Full Council 25th April

17/3733 Urgent Matters for Report Only

None

The meeting closed at 8.40pm

Signed as a true and accurate record



Councillor Alex Coles
Chairman
Brixworth Parish Council
25th April 2017

Peter Rowbotham
Parish Clerk
Brixworth Parish Council
17th April 2017
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