



Brixworth Parish Council

Minutes of the meeting held on Thursday 26th October 2017

Village Hall, Holcot Road, Brixworth

In Attendance:

Councillors: Councillor Alex Coles (Chairman), Councillor Elaine Coe, Councillor Stuart Coe, Councillor James Collyer, Councillor Stephen James, Councillor Braham Nicholl, Councillor Maria Peacock, Councillor Neal Brown and Councillor Peter Saxton

Apologies: Councillor Ian Barratt, Councillor Jackie Bird, Councillor Neal Brown and Councillor Moxon

Absent: Councillor Justyna Pittam

Also Present: Peter Rowbotham (Clerk) and County Councillor Irvine Swift

Members of the Public: – 8

17/3894 Welcome

The Chairman welcomed everyone to the Village Hall meeting and notified attendees of the fire procedures. He also reminded Councillors that the meeting was being recorded.

17/3895 Apologies for Absence

Apologies for absence had been received from Councillor Barratt, Councillor Bird, Councillor Brown and Councillor Moxon. These apologies were accepted by the Parish Council.

17/3896 Declarations of Interest

None

17/3897 Minutes of the Previous Meeting (28th September 2017)

17/3911 relates to 'personal' addresses on the Parish Council web site not personnel as stated in the minutes.

Frances Maria Peacock had left the meeting at 945pm and this had not been recorded.

Subject to these changes the minutes of the Parish Council of 28th September 2017 were agreed and signed as a true and accurate record of the meeting. This was proposed by Councillor Peacock and seconded by Councillor Stuart Coe. Unanimous.

17/3898 Public Open Forum

Mr Parsons stated that he would be participating to the debate on the Sports Council (Minute number 17/3906)

Mr Compton stated that he would be speaking on the defibrillator. (Minute 17/3916)) and also the storage container item. (Minute 17/3907) He also informed the Parish Council that the Brixworth Juniors Football Club

would be holding its 25th Anniversary Celebrations on 19th and 20th May 2018. This would be subject to a Special Events Application coming to a future meeting.

Mr Reeder representing the Community Speed watch Group would be speaking about its work later in the meeting. (Minute 3900)

Mr Dennis Coles would be contributing to the Sports Council discussion (Minute Number17/3906)

County Councillor Irvine Swift provided a verbal update on recent activities. The NCC 18/19 budget proposals would be subject to public consultation including 'option 3' which would mean the closure of Brixworth Library. The Empowerment fund was being removed from the budget which will save £300k. There will also be changes to the bus service subsidies across the County. Adult social care and looked after children remains the priority for the County Council. County Councillor Irvine Swift also referred to the work that she is doing to improve Brampton Valley Way which is planned to be externally funded.

17/3899 Community Safety – ASB and Crime Summary

The Brixworth ASB and Crime report had been circulated for October 2017. The activity report was received by the Council.

County Councillor Irvine Swift left the meeting at 7.37pm

17/3900 Community Speed Watch

Mr Howard Reader addressed the meeting and provided a comprehensive report on the outcomes of the Community Speed Watch initiative.

Northampton Road seemed to be the hotspot, with Saxon Rise being the main contender with 214 vehicles caught on this site alone over the 3 week period. This is a 60% increase when compared to last year's figures. 77 vehicles were caught on Saxon Heights, Northampton Road which is a 42% increase on last year. These two sites are a major concern. Overall there was a 47% increase of speeding vehicles this year. Councillor Parker would be looking at the markings in the area between 30mph and 60mph. The Council is also progressing the speed sign project this financial year.

Mr Reader was stepping down as Coordinator and no one has yet offered to step up. The Police have asked for a Coordinator to work on the 2018 programme. The Parish Council will promote this vacancy on social media.

Mr Reader was thanked for his valuable work within the community.

17/3901 Neighbourhood Watch scheme

This Neighbourhood Watch Scheme needed a boost and required to be promoted within the Community. The Media & Communications Committee would add this to its Posting Plan

17/3902 Parish Council Surgery

The Parish Council received the report from Councillor Elaine Coe and Councillor Collyer on the Surgery held on Saturday 7th October 2017.

17/3903 Next Parish Council Surgery - 4th November 2017

The next Parish Council surgery would take place on Saturday 4th November 2017. Councillor Parker and Councillor Braham-Nicholl would be attending.

17/3904 Planning

The list of decisions for the Brixworth planning applications for September 2017 was received by the Council.

The minutes of the Planning Committee held on 18th September was received by the Council.

17/3905 Media and Communications

The minutes of the Media and Communications Committee held on 20th September 2017 was received by the Council..

17/3906 Sports Council

There had been a positive response from local organisation on the formation of the Sports Council. Mr Parsons requested the Neighbourhood Planning Group have a representative on the Working Group. Mr Compton also advised the meeting that he would represent the Brixworth Juniors Football Club. Mr Coles asked that a meeting be called at the earliest opportunity.

The Parish Council agreed that the Sports Council Working Group would now consist of Councillor Moxon and Councillor plus the nominated representatives of all interested organisations. This was proposed by Councillor Coles and seconded by Councillor Braham-Nicholl. Unanimous.

17/3907 Storage Container at St David's Recreation Ground

The Parish Council had agreed a ten-year licence with the Brixworth Juniors Football Club for a storage container at St David's Recreation Ground. In the mean while the Cricket Club have been storing site screens on this area.

As this site was subject to a recent planning application this item was rescinded from the agenda.

17/3908 Financial Transactions including Payments for Approval – October 2017

The financial transactions and payments for October 2017 were approved by the Parish Council. This was proposed by Councillor James and seconded by Councillor Saxton. Unanimous.

Direct Debit Payments		£	£	£
EE & T Mobile	Parish Clerks telephone - October	15.79	3.16	18.95
EON	Elec monthly - Oct- Ashway Playing Fields	55.24	2.76	58.00
Talk Talk	Broadband and Telephone -October	39.84	7.97	47.81
EE & T Mobile	Parish Clerks telephone - September	15.79	3.16	18.95
DVLA	Road Tax - Van - Annual	240.00	0.00	240.00
Talk Talk	Broadband and Telephone - September	31.36	6.27	37.63
EON	Elec-monthly - Sept - Ashway Playing	55.24	2.76	58.00
Talk Talk	Broadband and Telephone - upgrade	54.85	10.97	65.82
Retrospective		Net	VAT	Total
Nil				
BACS Payments				
Staff	Net Salaries and Wages (4 week month)	3,459.55	0.00	3,459.55
HMRC	PAYE	988.35	0.00	988.35
LGSS	Pension Scheme	570.59	0.00	570.59
Peter Rowbotham	Employment related Expenses	230.80	0.00	230.80
Peter Rowbotham	Office Related Expenses	25.00	0.00	25.00
AH Blason & Sons	Derv/ Petrol	146.01	29.20	175.21
AH Blason & Sons	Repairs and MOT	312.35	51.50	363.85
R&G	Grass Cutting St David's and The Ashway	947.79	189.55	1,137.34
EON	Street Lighting Maintenance	31.87	6.37	38.24
Carter Jonas	Rent - Millennium Gardens	120.00	0.00	120.00
EON	Elec - Street Lighting	108.86	5.44	114.30
Hassett Fencing	Cement and Sand - The Pound Steps	9.35	1.87	11.22
KF Troop	Daffodils (Grant)	41.67	8.33	50.00
Screwfix	Door handle for Ashway Changing Rooms	12.87	2.57	15.44
Screwfix	Screws & Washers - Ashway Changing	7.73	1.54	9.27
Chubb	Emergency Lights Ashway Changing	152.86	30.57	183.43
Cheque Payment				
Nil		0.00	0.00	0.00
Total Expenditure		7,673.76	363.99	8,037.75

Receipts				
Payment from BT		22.46	4.49	26.95
Daventry District	Precept	65,435.00	0.00	65,435.00
Interest	Capital Account	0.65	0.00	0.65

Total Income this		65,458.11	0.00	65,462.60
Bank Transfer				
Nil		0.00	0.00	0.00
Total transferred this				0.00

17/3909 Rolling Budget for October 2017

The Rolling Budget for October 2017 was received by the Council.

17/3910 Bank Reconciliation at 30th September 2017

The Bank Reconciliation report as at 30th September 2017 was received by the Parish Council. The actual cash in the Bank stood at £167,913.31.

17/3911 Reserves as at 30th September 2017

The Statement of Reserves report was received by the Parish Council. There was £81,594.87 identified within earmarked and restricted funds. The balance in reserves stood at £86,318.44.

17/3912 Christmas Tree Lights

The Parish Council agreed that the 2017 Christmas Tree be progressed as planned. A budget of £820 was allocated for a larger scheme of 33 Christmas Trees. This expenditure would be incurred in accordance with Section 142 of the Local Government Act 1972. Procurement would be in accordance with the Councils adopted Financial Regulations. This was proposed by Councillor James and seconded by Councillor Peacock. Unanimous.

17/3913 Annual Contribution to the British Legion Poppy Appeal

The Parish Council agreed to contribute £25 towards the British Legion Poppy Appeal. This was proposed by Councillor Coles and seconded by Councillor Parker. Unanimous.

17/3914 Millennium Gardens – Additional Planting

The Millennium Gardens had recently been cut back to ensure that walls and path ways were clear. This had revealed gaps in the foliage which ideally needed planting up to improve the appearance of the Gardens. A quote had been received for £640.19 and there was provision for this within the budget.

The Parish Council authorised the work up to a value of £640.19 but requested that alternative quotes be sought. The Parish Clerk was authorised to progress this work in accordance with the Local Government Act 1972, Schedule 14, Paragraph 27. This was proposed by Councillor Coles and seconded by Councillor Braham-Nicholl. Unanimous.

17/3915 Pocket Park – Maintenance

The Pocket Park required maintenance to make the area more attractive and usable. There was also a need to remove dead and dangerous boughs. The quote for this work was for £952.

The Parish Council asked for further information on the required work, particularly the dangerous trees. The Parish Clerk would bring a report back to the Parish Council. This was proposed by Councillor Coles and seconded by Councillor Stuart Coe. Unanimous.

17/3916 Grant Application for a Defibrillator Cabinet – Brixworth Juniors Football Club

A Grant Application had been submitted by the Football for £630. The Club has also requested that the Cabinet and Defibulator be placed at The Ashway Changing Rooms with the Council paying the £15 per annum electricity costs.

It was agreed that this be brought back to a future meeting with information on insurance, maintenance and assurances that the defibulator would be recognised by the East Midlands Ambulance Service. This was proposed by Councillor Coles and seconded by Councillor Saxton.

17/3917 Clerks Report

The report of the Parish Clerk was noted by the Parish Council.

17/3918 Policies and Review Dates

The list of policies and review dates was noted by the Parish Council.

17/3919 Customer Complaints Procedure

The existing Complaints Procedure was due for review. The Parish Council noted that the new Complaints Procedure met the expected standards for processing reports of dissatisfaction. It was agreed that the Complaints Procedure be adopted by the Parish Council. This was proposed by Councillor Stuart Coe and seconded by Councillor Saxton. Unanimous.

17/3920 Consultations

The Parish Council had received a paper outlining the County Council Medium Term Financial Plan including a review of Northamptonshire Libraries. Three options were itemised for Libraries. 'Option Three' would lead to the closure of Brixworth Library. The deadline for comments was 13th January 2018. It was essential that the community participated in the public consultation exercise to ensure that its views were well represented when the matter was being considered by County Councillors.

This would be on the agenda for the Parish Council meeting on 29th November 2017.

17/3921 Brampton Valley Project Team

County Councillor Irvine Swift had provided details of a project to improve the Brampton Valley Way. County Councillor Irvine Swift wanted to set up a Project Team despite a lack of available funding. It was agreed that Councillor Parker represent the Parish Council at these Project Team meetings. This was proposed by Councillor Coles and seconded by Councillor Braham-Nicholl. Unanimous.

17/3922 General Correspondence

The list of general correspondence was noted by the Parish Council.

17/ 3923 Legal Updates

Nothing to report.

17/3924 Dates of Future Meetings

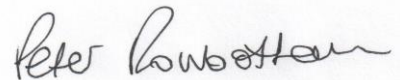
- Planning Committee –Monday 30th October 2017 and 20th November 2017
- Media and Communications Committee – Wednesday 15th November 2017
- Full Council (Finance) – Thursday 16th November 2017
- Full Council – Thursday 30th November 2017

17/3925 Urgent Matters for Report Only

No urgent matters had been raised.

The meeting closed at 21.20pm

Signed as a true and accurate record



Councillor Alex Coles
Chairman
Brixworth Parish Council
 30th November 2017

Peter Rowbotham
Parish Clerk
Brixworth Parish Council
 20th November 2017
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