



## Brixworth Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on  
Thursday 22<sup>nd</sup> February 2018 at 7.15pm  
in the Village Hall, Holcot Road, Brixworth, Northampton NN6 9BS

*The press and public are also invited to attend*

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### AGENDA

Click the link below to view the supporting papers

[bit.ly/bpc-2018-02](http://bit.ly/bpc-2018-02)

Supporting  
Papers

1. **Welcome**
2. **Apologies for absence and acceptance of any apologies for absence**
  - 2.1 Consider any received apologies.
3. **Declarations of Interest**
  - 3.1 Members' declarations of interests on agenda items only
4. **To sign the minutes of the previous meeting**
  - 4.1 Full Council meeting of 25<sup>th</sup> January 2018 A
5. **Public Open Forum Session**
  - 5.1 This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman.
  - 5.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
  - 5.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
6. **Co-option of Parish Councillor**
  - 6.1 Consider the co-option of a Parish Councillor
  - 6.2 Consider dispensation for the co-opted Councillor relating to Community Centre business.

7. **To note the Community Safety Data**  
7.1 Agree to the type of mobile Speed Activated Sign to be used within Brixworth  
7.2 Note the latest available Community Safety data at the following web sites:  
[Police UK](#)  
[Crash Map](#)
8. **To receive a report from the last Councillors Surgery and agree the Councillors for the next Surgery**  
8.1 Consider the written report from the Parish Council Surgeries of Saturday 6<sup>th</sup> January 2018 and Saturday 3<sup>rd</sup> February 2018 **B**  
8.2 Agree those Parish Councillors attending the Surgery on Saturday 5<sup>th</sup> March 2018
9. **Planning**  
9.1 Receive the list of planning decisions for January 2018 **C**  
9.2 Receive the notes of the Planning Committee of 11<sup>th</sup> December 2017 **D**
10. **Media & Communications Committee**  
10.1 Appoint a member to the Media & Communications Committee
11. **Finance**  
11.1 Receive the financial transactions and authorise payments for February 2018 **E**  
11.2 Receive the rolling budget **F\*\***  
11.3 Receive the Bank Reconciliation Report as at 31<sup>st</sup> January 2018 **G**  
11.4 Receive a statement of the Parish Council's Reserves as at 31<sup>st</sup> January 2018 **H**  
11.5 Consider the Parish Council having a Debit Card for on line transactions only **I**
12. **Training & Development**  
12.1 Consider ROSPA training for the Council's Groundsman **J**  
12.2 Receive feedback on the emergency planning training attended by Councillor Elaine Coe **K**
13. **Grants Application**  
13.1 Consider a Grant Application from the Brixworth Music Festival **L**
14. **Personnel**  
14.1 Consider the adoption of an Appraisal Policy **M**
15. **Environment**  
15.1 Consider participation in the Great British Spring Clean – March 2018 and beyond **N**  
15.2 Consider entry to the Northamptonshire Best Village Competition **O**
16. **Special Events Application**  
16.1 Consider a request for the Brixworth Juniors to hold a 25<sup>th</sup> Anniversary Club Day on 13<sup>th</sup> May 2018 at St David's Recreation Ground. **P**
17. **Parish Clerks Report**  
17.1 Receive the Parish Clerk's Report **Q**
18. **To receive details of recent consultations**  
18.1 Receive a report from the Village Hall representative **R**
19. **Employment Tribunal**  
19.1 To receive a report on the review of the Parish Council Policies & Procedures **S**
20. **To note General Correspondence - for information only (Not for discussion)**  
20.1 Correspondence listed at Appendix T **T**

**21. To consider the exclusion of the press and public**

21.1 Consider to resolve to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960

**22. Staffing matters**

22.1 To review terms and conditions of staff (Posts BPC 02 and BPC 03)

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**23. To note the dates of future meetings**

23.1 Planning Committee – Monday 12<sup>th</sup> March 2018

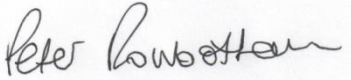
23.2 Media and Communications Committee – Wednesday 21<sup>st</sup> March 2018

23.3 Full Council – Thursday 22<sup>nd</sup> March 2018

**24. Urgent matters for report only**

(Notified to the Chairman before the meeting)

\*\* these documents are not available to view as they contain information deemed to be confidential



**Mr Peter Rowbotham**  
**Clerk to the Council**  
15<sup>th</sup> February 2018

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