



## Brixworth Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on  
Thursday 22<sup>nd</sup> March 2018 at 7.15pm  
in the Village Hall, Holcot Road, Brixworth, Northampton NN6 9BS

*The press and public are also invited to attend*

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### AGENDA

[Click the link below to view the supporting papers](#)

[bit.ly/bpc-2018-03](http://bit.ly/bpc-2018-03)

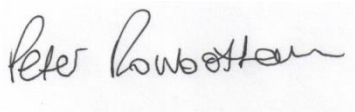
**Supporting  
Papers**

1. **Welcome**
2. **Apologies for absence and acceptance of any apologies for absence**
  - 2.1 Consider any received apologies.
3. **Declarations of Interest**
  - 3.1 Members' declarations of interests on agenda items only
4. **To sign the minutes of the previous meeting**
  - 4.1 Full Council meeting of 22<sup>nd</sup> February 2018 A
5. **Public Open Forum Session**
  - 5.1 This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman.
  - 5.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
  - 5.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
6. **Dispensation**
  - 6.1 Consider the dispensation request from Councillor Lovell relating to the Community Centre

7. **Community Safety Data**  
7.1 Note the latest available Community Safety data at the following web sites:  
[Police UK](#)  
[Crash Map](#)
8. **To receive a report from the last Councillors Surgery and agree the Councillors for the next Surgery**  
8.1 Consider the written report from the Parish Council Surgeries of Saturday 3<sup>rd</sup> March 2018 **B**  
8.2 Agree those Parish Councillors attending the Surgery on Saturday 7<sup>th</sup> April 2018
9. **Planning**  
9.1 Receive the list of planning decisions for February 2018 **C**  
9.2 Receive the notes of the Planning Committee of 29<sup>th</sup> January 2018 **D**
10. **Personnel**  
10.1 Consider the Personnel Working Group becoming a Committee **E**  
10.2 Agree membership of the Personnel Committee
11. **Finance**  
11.1 Receive the financial transactions and authorise payments for March 2018 **F**  
11.2 Receive the rolling budget **G\*\***  
11.3 Receive the Bank Reconciliation Report as at 28<sup>th</sup> February 2018 **H**  
11.4 Receive a statement of the Parish Council's Reserves as at 28<sup>th</sup> February 2018 **I**
12. **Highways**  
12.1 Consider supporting parking restrictions at the junction of Highfield Close and Froxhill Crescent for visibility and safety reasons **J**
13. **Grant Application**  
13.1 Consider a Grant Application from the Saxon Spires Patients Participation Group **K**
14. **Exercising the Community Right to bid for Assets of Community Value**  
14.1 Consider identifying land and buildings of community value within Brixworth **L**
15. **Defibrillator**  
15.1 Consider the receipt of a defibrillator (gifted by Brixworth Juniors FC) and agree an appropriate site at or near The Ashway Recreation Ground. **M**
16. **Parish Clerks Report**  
16.1 Receive the Parish Clerk's Report **N**
17. **Brixworth Village Hall**  
17.1 To consider actions to identify maintenance responsibilities for the Village Hall Car Park. **O**
18. **Review of Policies and Procedures (Post Employment Tribunal )**  
18.1 To receive the monthly report on the review of the Parish Council Policies & Procedures **P**
19. **To note General Correspondence - for information only (Not for discussion)**  
19.1 Correspondence listed at Appendix Q **Q**
20. **To consider the exclusion of the press and public**  
20.1 Consider to resolve to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960

21. **Litter Picking**  
21.1 Consider improving the levels of service R\*\*  
21.2 Consider taking on the District Council's litter picking function  
21.3 Consider the staffing implications of an enhanced litter collection service
22. **Council Meeting Diary 2018/2019**  
22.1 Note the draft meeting diary for 2018/2019 S
23. **To note the dates of future meetings**  
23.1 Planning Committee – Monday 26<sup>th</sup> March 2018  
23.2 Media and Communications Committee – Wednesday 18<sup>th</sup> April 2018  
23.3 Annual Meeting of the Parish – Thursday 19<sup>th</sup> April 2018  
23.3 Full Council – Thursday 26<sup>th</sup> April 2018
24. **Urgent matters for report only**  
(Notified to the Chairman before the meeting)

\*\* these documents are not available to view as they contain information deemed to be confidential



**Mr Peter Rowbotham**  
**Clerk to the Council**  
15<sup>th</sup> March 2018

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