



Brixworth Parish Council

Minutes of the meeting held on Thursday 2nd August 2018

Village Hall, Holcot Road, Brixworth

In Attendance:

Councillors: Councillor Stephen James (Chairman), Councillor Ian Barratt, Councillor Jackie Bird, Councillor James Collyer, Councillor Alan Lovell, Councillor Kevin Parker

Apologies: Councillor Bob Campbell, Councillor Elaine Coe, Councillor Stuart Coe, Councillor Sandra Moxon and Councillor Frances Marie Peacock

Absent:

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public: – 2**

18/ 4216 Welcome

Councillor James welcomed everyone to the Meeting of the Parish Council. He notified attendees of the fire procedures and reminded Councillors that the meeting was being recorded.

18/ 4217 Apologies for Absence

Apologies for absence were recorded from Councillor Campbell, Councillor Elaine Coe, Councillor Stuart Coe, Councillor Moxon and Councillor Peacock. The apologies were accepted by the Parish Council. Unanimous.

18/ 4218 Declarations of Interest

None declared.

18/ 4219 Minutes of the Previous Meeting (16th June and 28th June 2018)

The minutes of the 16th June 2018 were agreed as a true and accurate record. This was proposed by Councillor Bird and seconded by Councillor Lovell. Unanimous.

The minutes of the 28th June 2018 were agreed as a true and accurate record. This was proposed by Councillor Bird and seconded by Councillor Parker. Unanimous.

18/ 4220 Public Open Forum Session

Mr Nice reported that the proposed display of artefacts (Known as the 'Brixworth Finds') recovered from the Barrett's site may now not happen because of a change in circumstances. He would keep the Parish Council updated on this matter.

18/ 4221 Co-option of Parish Councillors

Two applications had been received for the vacant Parish Councillor posts.

One of the prospective Councillors was in attendance for this item and provided an overview of his application.

The Parish Council agreed that Mr Tom Mitchell would be co-opted as a Parish Councillor. It agreed to defer the second application in order to allow this applicant to address the meeting. This was proposed by Councillor Parker and seconded by Councillor Bird. Unanimous.

18/ 4222 Community Safety Data

The Parish Council noted the on line Community Safety data.

18/ 4223 Parish Council Surgery –7th July 2018

Councillor Campbell and Councillor Parker had attended the Parish Council Surgery held on Saturday 7th July 2018. A written report had been submitted and the points raised had been noted/ actioned.

18/ 4224 Next Parish Council Surgery- 4th August 2018

Councillor Collyer and Councillor Parker would attend the next Parish Council Surgery to be held on Saturday 4th August 2018.

18/ 4225 Planning Decisions – June 2018

The list of planning decisions for June 2018 was received by the Parish Council.

18/ 4226 Planning Committee Minutes

The minutes of the Planning Committee of 4th June and 15th June 2018 were received by the meeting.

18/ 4227 Financial Transactions including Payments for Approval – July 2018

The list of financial transactions and payments for July 2018 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with Financial Regulation 5.3. This was proposed by Councillor Parker and seconded by Councillor James. Unanimous.

		Net Amount	VAT	Total	Powers
Direct Debit Payments - Financial Reg 6.7		£	£	£	
EON	Elec monthly - Ashway Changing Rooms (2nd)	100.00	5.00	105.00	LGA MP 1976 s19
Talk Talk	Broadband and Telephone monthly (9th)	35.57	7.11	42.68	LGA 1972 s111
EE & T Mobile	Parish Clerks telephone monthly (15th)	16.85	3.37	20.22	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)					
Staff	Net Salaries and Wages (4 week month)	3,727.34	0.00	3,727.34	LGA 1972 s112
HMRC	PAYE	1,012.50	0.00	1,012.50	LGA 1972 s112
LGSS	Pension Scheme	606.37	0.00	606.37	LGA 1972 s112
Peter Rowbotham	Employment related Expenses	118.54	0.00	118.54	LGA 1972 s112
R&G	Grounds Maintenance	677.79	135.55	813.34	LGA MP 1976 s19
Blasons	Fuel	154.95	30.99	185.94	LGA 1972 s111
Chubb Fire	Fire systems at Ashway Changing Rooms	67.96	13.58	81.54	LGA MP 1976 s19

Euromec	Lock Plate for Kubota	7.24	1.45	8.69	PHA 1875 s164
Centre for Civic Society	Living Wage Subscription	60.00	12.00	72.00	LGA 1972 s112
Debit Card Payments - Financial Regs 6.10 & 6.19					
Nil					
Payments for approval - Financial Regulation 5.2 (via BACS)					
NCALC	Councillor Training	42.00	0.00	42.00	LGA 1972 s175
Lovell Hardware	Misc. Groundsman's Items	38.21	0.00	38.21	LGA 1972 s111
Screwfix	Safety Specs and Swarfega	33.29	0.00	33.29	LGA 1972 s111
Troops	Flowers for entrance planters	151.21	30.24	181.45	HA 1980 s96 (4)
Cheque Payments					
Nil		0.00	0.00	0.00	
Total Expenditure this month		6,849.82	239.29	7,089.11	
Receipts					
Interest	Capital Account (29th June)	4.08	0.00	4.08	LGA 1972 s111
Senior Football Club	St David's Playing Fields payment	443.34	0.00	443.34	LGA MP 1976 s19
Total Income this month		447.42	0.00	447.42	
Bank Transfer - Capital to Revenue					
Total transferred to revenue this month		0.00	0.00	0.00	
Bank Transfer - Revenue to Capital					
Total transferred to capital this month		0.00	0.00	0.00	

18/ 4228 Rolling Budget for July 2018

The Rolling Budget for July 2018 (Period 4) was received by the Parish Council.

18/ 4229 Bank Reconciliation

The Bank Reconciliation report as at 30th June 2018 was noted by the Parish Council. The Revenue (Current) Account indicated a balance of £72,194.92. The Capital (Reserve) Account indicated a balance of £102,622.41.

18/ 4230 Council Reserves

The Statement of Reserves was received by the Parish Council. There was £41,035.84 within Restricted Funds and £55,823.51 held within Earmarked Reserves. The balance shown was shown as £76,337.98.

18/ 4231 Car Parking Enforcement

Car parking enforcement service was identified as a priority for 2018/2019. A budget of £5,000 had been allocated to 'buy in' the specialist service from the local authority. Councillors were requested to identify the preferred locations for enforcement and highlight the times which would have the most impact. Council enforcement was

only possible in areas that had the relevant traffic regulations in place. (Yellow lines) This approach would exclude cars parked on pavements and double parking which was a Police matter.

It was agreed that this matter be deferred six months which would allow consideration of the impact of local businesses relocating within the village and the availability of additional car parking spaces. This was proposed by Councillor Parker and seconded by Councillor Bird.

18/ 4232 Community Projects – Funding for Capital Schemes

Daventry District Council had recently approved an additional £250,000 for its capital grant budget. DDC had also changed the grant eligibility criteria so that Parish Councils that can demonstrate that their project will have wider community benefit can apply. This means that the parish council could make a capital grant application. DDC will also consider applications for more than the maximum £15,000 in exceptional circumstances and if remaining budgets allow.

The Parish Council agreed that the Clerk make enquiries regarding the progression of a highway scheme to install a 'Toucan Crossing' on the A508. A developer's contribution (s106) was already available for this project. This was proposed by Councillor Collyer and seconded by Councillor Parker. Unanimous.

18/ 4233 Parish Clerks Report

The Clerks report was noted by the Parish Council.

18/ 4234 General Correspondence

The list of general correspondence was noted by the Parish Council.

18/ 4235 Exclusion of the Press and Public

The Parish Council agreed to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960. This exclusion related to the 'Post Tribunal – ongoing issues' item only.

This was proposed by Councillor James and seconded by Councillor Parker.

18/ 4236 Post Employment Tribunal – Ongoing Issues

The Parish Council considered recent legal correspondence regarding a proposed complaint against the Parish Council. Informal legal advice had been sought on this matter and this was reported verbally to the meeting.

The Parish Council agreed that:

1. The Clerk acknowledge receipt of the letter, with a copy sent direct to the Complainant
2. The Clerk to forward all relevant information to the Councils solicitor, WG Law
3. The Council's solicitor, WG Law, respond fully to the letter on behalf of the Parish Council
4. The legal budget of £1,500 be used to meet the required expenditure

The Parish Council has the power to incur expenditure on legal matters in accordance with the Local Government Act s222.

This was proposed by Councillor James and seconded by Councillor Bird. Unanimous.

18/ 4237 Date of Future Meetings

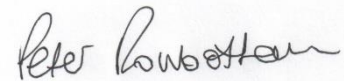
- Planning Committee – Monday 13th August 2018
- Media and Communications Committee – Wednesday 22nd August 2018
- Full Council –Thursday 30th August 2018

18/ 4238 Any Other Urgent Business

There was no urgent business

The meeting finished at 8.15pm

Signed as a true and accurate record



**Councillor Stephen James
Chairman
Brixworth Parish Council
30th August 2018**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
20th August 2018
Telephone: 079 8314 1786
E Mail: clerk@brixworthpc.org.uk**