



Brixworth Parish Council

Minutes of the meeting held on Thursday 30th August 2018

Village Hall, Holcot Road, Brixworth

In Attendance:

Councillors: Councillor Stephen James (Chairman), Councillor Jackie Bird, Councillor Bob Campbell, Councillor Elaine Coe, Councillor Stuart Coe, Councillor James Collyer, Councillor Alan Lovell, Councillor Tom Mitchell and Councillor Frances Maria Peacock.

Apologies: Councillor Ian Barratt, Councillor Sandra Moxon and Councillor Kevin Parker.

Absent:

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public: –** 1

18/ 4239 Welcome

Councillor James welcomed everyone to the Meeting of the Parish Council. He notified attendees of the fire procedures and reminded Councillors that the meeting was being recorded.

18/ 4240 Apologies for Absence

Apologies for absence were recorded from Councillor Barratt, Councillor Moxon and Councillor Parker. The apologies were accepted by the Parish Council. Unanimous.

18/ 4241 Declarations of Interest

None declared.

18/ 4243 Minutes of the Previous Meeting (16th June and 28th June 2018)

Minute Number 18/ 4227 required amendment. This had listed all of the authorised payments. The payment to Screwfix should have indicated a total payment of £39.95, inclusive of £6.66 VAT. Subject to this change the minutes of the 2nd August 2018 were agreed as a true and accurate record. This was proposed by Councillor Campbell and seconded by Councillor Collyer.

18/ 4243 Public Open Forum Session

Mike Nice spoke on behalf of the Brixworth Heritage Group. He confirmed that the Brixworth Finds would now go on display within the Parish following recent confirmation from the Archaeologist. The new Doctors Surgery will initially host this display with the Heritage Centre willing to host in the longer term. The Cabinet was still to be selected and the Group was in the process of looking at grants. This would be a similar arrangement to the previous blue plaque scheme.

18/ 4244 Co-option of Parish Councillors

This item would be deferred to a future meeting.

18/ 4245 Community Safety Data

The Parish Council noted the on-line Community Safety data.

18/ 4246 Parish Council Surgery (4th August 2018)

Councillor Collyer and Councillor Parker had attended the Parish Council Surgery held on Saturday 4th August 2018. There were no visits to report.

18/ 4247 Next Parish Council Surgery (1st September 2018)

Councillor James and Councillor Parker would attend the next Parish Council Surgery to be held at the Community Centre and Library on Saturday 1st September 2018.

18/ 4248 Planning Decisions for July 2018

The list of planning decisions for July 2018 was received by the Parish Council.

18/ 4249 Planning Committee Minutes

The minutes of the Planning Committee of 9th July and 30th July 2018 were received by the Parish Council.

18/ 4250 Settlements and Countryside Local Plan (Part 2) Consultation

Daventry District Council was consulting on the proposed submission of the Settlements and Countryside Local Plan.(Part 2) This included a manned exhibition at Brixworth Community Centre & Library on 3rd September 2018.

The Parish Council agreed that:

1. The Steering Group continue to represent the Parish Council in accordance within its mandate. This includes meetings with DDC Officers concerning the new Local Plan, its effect on the Neighbourhood Plan including the legislative implications of any required amendments and actions to prevent the removal of the SLA from land around Brixworth.
- 2 Steering Group member Nigel Ozier of Aitchison Rafferty be requested to re-engage with Huskisson Brown on behalf of the Parish Council to professionally examine DDC's rebuttal on a line by line basis and provide a truly independent response for consideration by both the Steering Group and the Parish Council.
3. The Expenditure of £1250 already approved by the Parish Council on 28th June (Minute number 18/4192) be used to prepare a response by Huskisson Brown which will then be considered by the Parish Council at its meeting of 29th September 2018. This will meet the DDC deadline of 430pm on 5th October 2018.
- 4 Further Photographic evidence to support the above to be provided by the Steering Group if necessary.
- 5 The Parish Council's intention to continue to contest the reduction in the SLA is conveyed to neighbouring Parish Councils and any others similarly affected.
- 6 The Parish Council's views are made clear to DDC Officers and members of the public attending the Exhibition at Brixworth on 3rd September 2018
7. The Parish Council allocate £5,000 to the Neighbourhood Plan Budget, this being earmarked for making Parish Council representations including specialist representation at the public inquiry. The £5,000 would be vired from General Reserves. Any expenditure would be incurred in accordance with the powers contained within section 61 of the Town and Country Planning Act 1990.

This was proposed by Councillor James and seconded by Councillor Elaine Coe.

18/ 4251 Financial Transactions including Payments for Approval – August 2018

The list of financial transactions and payments for August 2018 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with Financial Regulation 5.3. This was proposed by Councillor Peacock and seconded by Councillor Bird. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
Direct Debit Payments - Financial Reg 6.7					
EON	Elec monthly - Ashway Changing Rooms (1st)	100.00	5.00	105.00	LGA MP 1976 s19
Talk Talk	Broadband and Telephone monthly (7th)	42.21	8.44	50.65	LGA 1972 s111
EE & T Mobile	Parish Clerks telephone monthly (15th)	16.43	3.29	19.72	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)					
EON	Electricity - Street Lighting	121.08	6.05	127.13	PC Act 1957 s3
Debit Card Payments (On line purchase) - Financial Regs 6.10 & 6.19					
Red Bus Cartridges	Toner for Printer	62.78	12.56	75.34	LGA 1972 s111
Payments for approval - Financial Regulation 5.2 (via BACS)					
Staff	Net Salaries and Wages (5 week month)	3,983.04	0.00	3,983.04	LGA 1972 s112
HMRC	PAYE	1,044.50	0.00	1,044.50	LGA 1972 s112
LGSS	Pension Scheme	606.37	0.00	606.37	LGA 1972 s112
Peter Rowbotham	Employment related Expenses	166.23	0.00	166.23	LGA 1972 s112
R&G	Grounds Maintenance	446.23	89.24	535.47	LGA MP 1976 s19
Blasons	Fuel	69.37	13.87	83.24	LGA 1972 s111
Blasons	New Battery for van	82.12	16.42	98.54	LGA 1972 s111
Wave (Anglian Water)	Water & Sewerage - The Ashway	44.27	0.00	44.27	LGA MP 1976 s19
Westcotec	Speed activated sign	3,600.00	720.00	4,320.00	RTRA 1984 s72
Cheque Payments					
Nil		0.00	0.00	0.00	
Total Expenditure this month		10,384.63	874.87	11,259.50	
Receipts					
Interest	Capital Account (31st July 2018)	4.50	0.00	4.50	LGA 1972 s111
Northants County Council	Grass Cutting Income	1,371.23	0.00	1,371.23	HA 1980 s96
Total Income this month		1,375.73	0.00	1,375.73	
Bank Transfer - Capital to Revenue					

Total transferred to revenue this month		0.00	0.00	0.00	
Bank Transfer - Revenue to Capital					
Total transferred to capital this month		0.00	0.00	0.00	

18/ 4252 Rolling Budget for August 2018

The Rolling Budget for August 2018 (Period 5) was received by the Parish Council.

18/ 4253 Bank Reconciliation

The Bank Reconciliation report as at 31st July 2018 was noted by the Parish Council. The Revenue (Current) Account indicated a balance of £65,541.93. The Capital (Reserve) Account indicated a balance of £102,626.91.

18/ 4254 Council Reserves

The Statement of Reserves was received by the Parish Council. There was £41,035.84 within Restricted Funds and £55,823.51 held within Earmarked Reserves. The balance shown was shown as £69,689.49.

18/ 4255 Report of the Verification Officer

Councillor Barratt, as the Councils Verification Officer, had submitted his quarterly one report to the Parish Council. The report indicated satisfaction in the manner in which the sample transactions had been recorded and no adverse issues had been identified. The report was noted by the Parish Council.

18/ 4256 Settlements and Countryside Local Plan (Part 2) - Financial Implications

The Parish Council noted the required virement of £5,000 from General Reserves as agreed at minute 18/4250.

18/ 4257 Funding for Capital Schemes- Community Projects

Daventry District Council had approved an additional £250,000 for its capital grant budget. It had also changed the grant eligibility criteria so that any group or organisation that can demonstrate their project will have wider community benefit can apply. This meant that parish councils could now make capital grant applications.

The Parish Council was asked to submit any projects that it wished to be considered for part funding by the District Council. This item was deferred until the meeting of 27th September 2018.

18/ 4258 –Poppy Wreath – Remembrance Day

It was agreed that the Parish Council purchase a poppy wreath from the British Legion at a cost of £25. There was budget provision. This is purchased in accordance with the Local Government Act 1972 section 137. This was proposed by Councillor James and seconded by Councillor Bird. Unanimous.

18/ 4259 – Lighting the Beacon

The All Saints Church had offered to participate in the nationwide Beacon event and also in the ringing of its bells. The Parish Council had encouraged the Church to participate in this to ensure that Brixworth is seen to participate and support this important event.

It was agreed that the Parish Council contribute £80 towards the cost of the gas in order to light the beacon. There was sufficient funding within the Community budget to do this. This expenditure is in accordance with the Local Government Act section 137. This was proposed by Councillor James and seconded by Councillor Mitchell.

Unanimous.

18/ 4260 World War 1 Silhouette

As community leaders, councils were leading the efforts to enable communities to commemorate the centenary of World War One and pay tribute to those who gave their lives. Tommy' silhouettes were appearing around the country with over 160 authorities participating. The cost of a 'Tommy' 6 foot aluminium Silhouette was £750 plus installation. The Parish Council agreed to the purchase of a silhouette, this being sited at the Millennium Gardens. This expenditure is in accordance with the Local Government Act section 137.

This was proposed by Councillor James and seconded by Councillor Mitchell. Unanimous.

18/ 4261 Superfast Broadband

The Parish Council noted the introduction of Superfast Broadband with the commencement of street works throughout the village.

18/ 4262 Parish Clerks Report

The Clerks report was noted by the Parish Council.

18/ 4263 General Correspondence

The list of general correspondence was noted by the Parish Council.

18/ 4263 Post Employment Tribunal – Ongoing Issues

There was no business to report.

18/ 4264 Date of Future Meetings

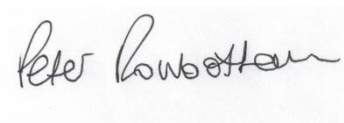
- Planning Committee – Monday 3rd September and Monday 24th September 2018
- Media and Communications Committee – Wednesday 19th September 2018
- Full Council –Thursday 27th September 2018

18/ 4265 Any Other Urgent Business

There was no urgent business

The meeting finished at 8.06pm

Signed as a true and accurate record



**Councillor Stephen James
Chairman
Brixworth Parish Council
27th September 2018**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
22nd September 2018
Telephone: 079 8314 1786
E Mail: clerk@brixworthpc.org.uk**