



Brixworth Parish Council

Minutes of the meeting held on Thursday 25th October 2018

Village Hall, Holcot Road, Brixworth

In Attendance:

Councillors: Councillor Stephen James, Councillor Jackie Bird, Councillor Elaine Coe, Councillor Stuart Coe, Councillor Tom Mitchell and Councillor Kevin Parker.

Apologies: Councillor Bob Campbell, Councillor James Collier, Councillor Alan Lovell, Councillor Sandra Moxon, Councillor Frances Maria Peacock,

Absent:

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public: – 2**

18/ 4299 Welcome

Councillor James welcomed everyone to the Meeting of the Parish Council. He notified attendees of the fire procedures and reminded Councillors that the meeting was being recorded.

18/ 4300 Apologies for Absence

Apologies for absence had been received from Councillor Campbell, Councillor Collier, Councillor Lovell, Councillor Moxon and Councillor Peacock. The apologies were accepted by the meeting .Unanimous.

18/ 4301 Declarations of Interest

None declared.

18/ 4302 Minutes of the Previous Meeting (27th September 2018)

The Parish Council Surgery of 1st September 2018 (Min 18/4273) had been attended by Councillor James, not Councillor Collier as stated. Subject to this change the minutes of the meeting of 27th September 2018 was approved as a true and accurate record. This was proposed by Councillor Bird and seconded by Councillor Stuart Coe Unanimous.

18/ 4303 Public Open Forum Session

Mr Nice reported that the arrangements for the Remembrance Sunday service and procession were in place. He asked for volunteers to help with the procession route.

18/ 4304 Community Safety Data

The Parish Council noted the on-line Community Safety data. The on line data had indicated 17 recorded crimes had taken place within Brixworth.

18/ 4305 Speed Indicator Device

The first data report from the Speed Indicator Device had been circulated to Councillors. The data suggested that speeding remained a problem on Northampton Road, inbound from the south. This validates the information held by the Brixworth Speedwatch team. It was requested that future data include the number of cars recorded. The report was noted by the Parish Council. An overall speeding profile across the village will be compiled which will help develop future actions and priorities.

18/ 4306 Parish Council Surgery - 6th October 2018

Councillor Bird had attended the Parish Council Surgery held on Saturday 1st September 2018. Stuart Coe had apologised for non-attendance. A written report had been submitted and the issue raised had been actioned.

18/ 4307 Next Parish Council Surgery - 3rd November 2018

Councillor Mitchell and Councillor James would attend the next Parish Council Surgery to be held on Saturday 3rd November 2018.

18/ 4308 Planning Decisions

The list of planning decisions for September was received by the Parish Council.

18/ 4309 Planning Committee Minutes

The minutes of the Planning Committee of 24th September 2018 were received by the Parish Council.

18/ 4310 Media & Communications Committee Minutes

The minutes of the Media & Communications Committee of 19th September were received by the Parish Council.

18/ 4311 Finance Working Group

The report of the Finance Working Group had been received. It was agreed to transfer £1980 currently allocated for bus shelters within the Revenue Account across to earmarked reserves within the Capital Account. This would be the sinking fund for the replacement and refurbishment of bus shelters. This was proposed by Councillor James and seconded by Councillor Stuart Coe. Unanimous.

18/ 4312 Sports Council

A written report had been submitted covering the business currently being discussed by the Sports Council. The report indicated that discussions had taken place regarding land availability for sport and evaluation of possible s106 funded projects for further evaluation. The Parish Council had noted the report.

18/ 4313 Financial Transactions including Payments for Approval – September 2018

The list of financial transactions and payments for September 2018 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with Financial Regulation 5.3. This was proposed by Councillor Elaine Coe and seconded by Councillor Mitchell. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
Direct Debit Payments - Financial Reg 6.7					
EON	Elec monthly - Ashway Changing Rooms (1st)	100.00	5.00	105.00	LGA MP 1976 s19
Talk Talk Business	Broadband and Telephone monthly (9th)	51.10	10.22	61.32	LGA 1972 s111
EE & T Mobile	Parish Clerks telephone monthly (15th)	16.43	3.29	19.72	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)					

The Mower Shop	Fix a puncture - Kobota	16.45	3.29	19.74	LGA 1972 s111
Fenland Leisure	Swing Seats (ROSPA recommendation)	221.50	44.30	265.80	LG MP 1976 s19
Debit Card Payments (On line purchase) - Financial Regs 6.10 & 6.19					
Curry's On Line	Printer Scanner	236.75	47.35	284.10	LGA 1972 s111
O2	Prepay top up	20.00	0.00	20.00	LGA 1972 s111
O2	Android telephone - Req for Speed Sign	24.17	4.83	29.00	LGA 1972 s111
Payments for approval - Financial Regulation 5.2 (via BACS)					
Staff	Net Salaries and Wages (4 week month)	3,582.36	0.00	3,582.36	LGA 1972 s112
HMRC	PAYE	985.70	0.00	985.70	LGA 1972 s112
LGSS	Pension Scheme	606.35	0.00	606.35	LGA 1972 s112
Peter Rowbotham	Employment related Expenses	166.23	0.00	166.23	LGA 1972 s112
R&G	Grounds Maintenance	380.42	76.08	456.50	LGA MP 1976 s19
Blasons	Fuel	97.35	19.47	116.82	LGA 1972 s111
B & Q Trade Point	Macadam for urgent car park repairs	11.84	2.36	14.20	RTR 1984 s57
Daventry District Council	WW1 Memorial Bench	300.00	60.00	360.00	LGA 1974 s137
Huskinson Brown Assoc	Local Plan Rebuttal Statement	1,250.00	250.00	1,500.00	TCP REGS 1991
Amey	Trade Waste St David's Recreation Ground	232.96	46.59	279.55	PHA 1875 s164
ESPO	Paper & Cleaning Materials	66.90	13.38	80.28	LGA 1972 s111
Blasons	Essential Repairs to van & MOT	181.71	25.38	207.09	LGA 1972 s111
Amey	Trade Waste St David's Recreation Ground	4.47	0.89	5.36	PHA 1875 s164
EON	Street Lighting Electricity	123.72	6.19	129.91	PCA 1957 s3
EON	Street Lighting Maintenance	24.69	4.94	29.63	PCA 1957 s3
Carter Jonas	Annual Rent Millennium Gardens	120.00	0.00	120.00	PHA 1875 s164
Berry's	Annual Rent The Pound	0.05	0.00	0.05	PHA 1875 s164
KF Troop	Daffodil Bulbs	50.00	10.00	60.00	HA 1980 s 96
Chubb	The Ashway Changing Rooms	157.45	31.49	188.94	LG MP 1976 s19
Cheque Payments					
Nil		0.00	0.00	0.00	
Total Expenditure this month		9,028.60	665.05	9,693.65	
Receipts					
Interest	Capital Account (28th September 2018)	3.94	0.00	3.94	LGA 1972 s111
Aviva	Insurance Claim - Power Tools	720.83	0.00	720.83	LGA 1972 s111
Aviva	Insurance Claim - Power Tools (error)	720.83	0.00	720.83	LGA 1972 s111
Daventry DC	Precept	79,537.50	0.00	79,537.50	LGFA 1992 s41
Total Income this month		80,983.10	0.00	80,983.10	

Bank Transfer - Capital to Revenue				
Total transferred to revenue this month		0.00	0.00	0.00
Bank Transfer - Revenue to Capital				
Total transferred to capital this month		0.00	0.00	0.00

18/ 4314 Rolling Budget for September 2018

The Rolling Budget for September 2018 (Period 6) was received by the Parish Council. A new easier to read format would be developed by the Clerk.

18/ 4315 Bank Reconciliation

The Bank Reconciliation report as at 30th September 2018 was noted by the Parish Council. The Revenue (Current) Account indicated a balance of £120,897.25. The Capital (Reserve) Account indicated a balance of £102,635.21.

18/ 4316 Council Reserves

The Statement of Reserves was received by the Parish Council. There was £41,035.84 within Restricted Funds and £59,573.51 held within Earmarked Reserves. The balance shown, after virements and forecast commitments, was shown as £73,973.11. The Clerk was asked to include the deadline dates for the spending of the Section 106 funds.

18/ 4317 Reserves Policy

The Parish Council agreed to adopt the Reserves Policy, subject to actual figures being included within the document. The minimum reserves proposed would cover six months wages (£35,000) whilst the maximum would be 50% of the precept. (£80,000) These figures would be included in the adopted document. This was proposed by Councillor James and seconded by Councillor Bird. Unanimous.

18/ 4318 Grant Application

An application for grant funding had been received from the Brixworth Village Hall. The grant, if successful, would be used for the installation of a Defibrillator which would be available for use by the wider community. The Village Hall would be responsible for the maintenance costs. It was agreed to award a grant of £1000 towards the cost of a community Defibrillator. This expenditure is in accordance with Section 234 of the Public Health Act 1936. This was proposed by Councillor Mitchell and seconded by Councillor Barratt.

18/ 4319 Groundsman's Store , St David's Recreation Ground

The Parish Clerk reported that the Groundsman's store at St David's Recreation Ground had been broken into on the morning of 10th October 2018. The crime had been reported and an insurance claim had been settled. Crime prevention measures were highlighted and discussed with the Parish Council. It was agreed that £2,000 be allocated from General Reserves for the installation of a roller shutter security door provided by Stanair. This would replace the existing insecure timber door. This expenditure would be incurred in accordance with the Local Government Act 1972, Section 111. This was proposed by Councillor James and seconded by Councillor Stuart Coe. Unanimous.

18/ 4320 Millennium Gardens

The Millennium Gardens was in need of attention to bring up to standard for Remembrance Sunday. The Parish Council agreed to a makeover at a cost of £338. This included weeding, tidy round, additional shrubs and woodchip to the beds. It was agreed that this work be carried out and the expenditure be met from General

Reserves. This expenditure is in accordance with the Public Health Act 1875 Section 164. This was proposed by Councillor James and seconded by Councillor Stuart Coe. Unanimous.

18/ 4321 Winter Entrance Planting Scheme

The Parish Council agreed to the Winter Planting Scheme. There was budget provision for this and expenditure was in accordance with the Public Health Act 1875 Section 164. This was proposed by Councillor Parker and seconded by Councillor Bird.

18/ 4332 Christmas Trees

The annual Christmas Tree scheme would be delivered within its budget which was contained within 'Village Enhancements'. Expenditure would be less than £500 and the trees would be put in place on 1st December 2018. The expenditure is in accordance with the Local Government Act 1972 Section 144. This was proposed by Councillor James and seconded by Councillor Mitchell.

18/ 4333 Parking Obstruction, Northampton Road

The Parish Clerk has received correspondence from a local resident regarding problems caused by people parking on the road outside of his house and obstructing the drive. There was no County Council highway budget for capital works and using Parish Council resources would be the only way to deliver a scheme which would involve the introduction of bollards. Parish Councillors agreed that the Council did not want to commit to a scheme which would be to the benefit to one property as this would set a precedent. This was proposed by Councillor Elaine Coe and seconded by Councillor Bird. Unanimous.

18/ 4334 Gritting Arrangements

Changes to Northamptonshire County Council's winter gritting service was intended to help the authority make savings in the current financial year. The amendments include reducing the amount of the highways network which receives precautionary' gritting.. The proposals would undoubtedly make the road more dangerous or even impassable, in extreme weather conditions. It was agreed that the Parish Councils concerns be expressed in a letter to the County Council. A copy of the letter would be sent County Councillor Irvine Swift. This was proposed by Councillor Barratt and seconded by Councillor Stuart Coe.

18/ 4335 Consultation – Community Governance Review

The Brixworth Parish was included within the Daventry Community Governance Review after making a proposal to amend the Parish boundaries. The consultation would finish on Friday 16th November. Following comments from Spratton Parish Council it was agreed to withdraw the proposal to realign the western boundary with the Brampton Valley Way. This was proposed by Councillor James and seconded by Councillor Barratt. (Councillor Parker abstained)

18/ 4336 Parish Clerks Report

The Parish Clerk's report was received by the Parish Council.

18/ 4337 General Correspondence

The list of general correspondence was noted by the Parish Council.

18/ 4338 Date of Future Meetings

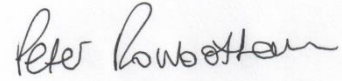
- Full Council (Complaints) – Thursday 1st November 2018
- Planning Committee – Monday 5th November 2018
- Full Council (Finance) – Thursday 15th November 2018
- Media and Communications Committee – Wednesday 21st November 2018
- Planning – Monday 26th November 2018
- Full Council –Thursday 29th October 2018

18/ 4339 Any Other Urgent Business

There was no urgent business

The meeting finished at 8.45pm

Signed as a true and accurate record



**Councillor Stephen James
Chairman
Brixworth Parish Council
30th August 2018**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
20th November 2018
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