



## **Brixworth Parish Council**

### **Minutes of the meeting of the Media & Communications Committee**

**Wednesday 27<sup>th</sup> March 2019**

#### **In Attendance:**

**Councillors:** Councillor Elaine Coe, Councillor Bob Campbell and Councillor Sandra Moxon

**Apologies:** Councillor Alan Lovell

**Also Present:** Peter Rowbotham (Parish Clerk)

**Members of  
the Public:** None

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#### **19/267MC Welcome**

Councillor Elaine Coe, as Chairman, welcomed everyone to the meeting and reminded Councillors of the arrangements in the event of any required emergency exit. The meeting was being recorded.

#### **19/268MC Apologies for Absence**

Apologies for absence had been received from Councillor Lovell who had another meeting to attend.

#### **19/269MC Declarations of Interest**

None declared.

#### **19/270MC Minutes of the last meeting (27<sup>th</sup> February 2018)**

The minutes of the last meeting held on 27<sup>th</sup> February 2019 were agreed as a true and accurate record. This was proposed by Councillor Moxon and seconded by Councillor Campbell. Unanimous.

#### **19/271MC Facebook and Twitter**

The data was building up and it was hoped that a 12 month profile could be compiled. However it was accepted that the majority of views would be via the 'Brixworth Let Us Know' Page which had a much larger audience.

#### **19/272 Brixworth Bulletin**

Councillor Campbell reported that the deadline for the next Brixworth Bulletin was the 25<sup>th</sup> April. The next Media & Communications Committee on 24<sup>th</sup> April will look at the draft items. It was agreed that the level of text could be reduced with more use of pictures and graphics. The Clerk would forward photographs to Councillor Campbell.

**19/273MC Posting Plan**

The Speed Data would be used on social media on a regular basis based upon the Council Meeting information.

Any relevant press releases from trusted partners such as the Police, County Council, and DDC etc would continue to be published.

The Parish Clerk had prepared a rolling annual plan with seasonal new items included.

The current topics include:

- Speed and Crime – Councillor Campbell
- Safer Summer – Councillor Campbell
- Noise Complaints – including barking dogs – Councillor Elaine Coe
- Summer planting – Councillor Moxon
- Speed Indicator Device (SID) – Parish Clerk
- Grass Cutting – Parish Clerk
- Parish Council Survey – what's important to you – Parish Clerk
- Sports Council Update and the MUGA project – Parish Clerk
- Mercedes's Bus Shelters – Parish Clerk
- Doctors Surgery - £4,000 contribution – Councillor Campbell
- Fix My Street – replacing Street Doctor – Councillor Campbell .

**19/274MC Community Safety**

It was agreed to discuss Community Safety issues at each meeting of the Committee. The Neighbourhood Watch Group would be reporting the alert messages and some crime prevention. The Parish Council would also promote crime prevention, crime statistics and other messages from the Police, Community Safety Team and the Office of the Police & Fire Commissioner.

**19/275MC Any Other Business**

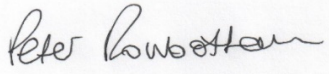
None

**19/276MC Date of Next Meeting 1**

Wednesday 24<sup>th</sup> April 2019 at 645pm

***The Meeting finished at 7.30pm***

**Councillor Elaine Coe (Chair)**  
**Chairman of the Media & Communications Committee**  
**Brixworth Parish Council**  
24<sup>th</sup> April 2019



**Peter Rowbotham**  
**Parish Clerk**  
**Brixworth Parish Council**  
16<sup>th</sup> April 2019  
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