

Brixworth Parish Council

Minutes of the meeting held on Thursday 25th April 2019

Community Centre & Library, Spratton Road, Brixworth

In Attendance:

Councillors: Councillor Stephen James, Councillor Bob Campbell, Councillor Elaine Coe, Councillor James Collyer, Councillor Alexa Dunkley and Councillor Sandra Moxon,

Apologies: Councillor Stuart Coe, Councillor Alexa Dunkley, Councillor Alan Lovell, Councillor Tom Mitchell and Councillor Sandra Moxon.

Absent: Councillor Ian Barratt

Also Present: Peter Rowbotham (Clerk)

**Members of
the Public: – 0**

19/ 4524 Welcome

Councillor James welcomed everyone to the meeting of the Parish Council. He notified attendees of the evacuation procedures. He also reminded all Councillors that the meeting was being recorded.

19/ 4525 Apologies for Absence

Apologies for absence had been recorded from Councillor Stuart Coe, Councillor Dunkley, Councillor Lovell, Councillor Mitchell and Councillor Moxon. These were received by the meeting. This was proposed by Councillor Parker and seconded by Councillor Francis Peacock. Unanimous.

19/ 4526 Declarations of Interest

None declared.

19/ 4527 Minutes of the Previous Meeting (21st March and 28th March 2019)

The minutes of 21st March 2019 were approved as a true and accurate record. This was proposed by Councillor Campbell and seconded by Councillor Parker

The minutes of 28th March 2019 were approved as a true and accurate record. This was proposed by Councillor Campbell and seconded by Councillor Collyer.

19/ 4528 Public Open Forum Session

There were no members of the public in attendance.

19/ 4529 Community Safety Data

The February 2019 crime figures had indicated a total of 24 reported crimes within Brixworth. This was the same level as February 2018. The Parish Council noted the available online data.

19/ 4530 Speed Indicator Device

The data from the Speed Indicator Device had been presented for Harborough Road (inbound). This was received by the Parish Council.

19/ 4531 Parish Council Surgery – 6th April 2019

The Parish Council Surgery had been held on Saturday 6th April 2019. This had been incorporated within the Brixworth Community Centre 20-year anniversary event. The four matters raised were noted by the Parish Council.

19/ 4532 Next Parish Council Surgery – 4th May 2019

The next Parish Council Surgery would be held on Saturday 4th May 2019. Councillor Parker and Councillor Collyer would be attending.

19/ 4533 Planning Decisions – March 2019

The Parish Council noted the planning decisions issued during March 2019

19/ 4534 Planning Committee Minutes

The minutes of the Planning Committee of 11th March 2019 were received by the Parish Council.

19/ 4535 Media and Communications Committee Minutes

The minutes of the Media and Communications Committee of 27th February 2019 were received by the Parish Council.

19/ 4536 St David's Recreation Ground – Special Events Application

The Parish Council agreed to the Brixworth Juniors Football Club using the St David's Recreation Ground on Saturday 19th May 2019. This was subject to both the Brixworth Cricket Club and the Central Sports Club being happy with the arrangements. This was proposed by Councillor James and seconded by Councillor Peacock. Unanimous.

19/ 4537 St David's Recreation Ground – Bouncy Castle Policy

The Parish Council agreed to a policy for the use of Bouncy Castles on its own land. Following discussions, it was agreed that an additional statement be inserted to read - 'Bouncy Castle users, when using slides, must wear suitable clothing to cover limbs. This is to prevent burns'. This was proposed by Councillor James and seconded by Councillor Peacock. Unanimous.

19/ 4538 The Ashway Recreation Ground – Fees & Charges

The Parish Council considered setting a hire charge for 'one off' bookings of The Ashway. It was agreed that the following Fees and Charges be implemented, but these be subject to further review as part of the next budget process. The charges were agreed as: Changing Rooms £10, Senior Pitch £30 and Junior Pitch £10. This was proposed by Councillor James and seconded by Councillor Campbell. Unanimous.

19/ 4539 Financial Transactions including Payments for Approval- April 2019

The list of financial transactions and payments for April 2019 was approved by the Parish Council. All invoices

for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor James and seconded by Councillor Elaine Coe. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
Direct Debit Payments - Financial Reg 6.7					
EON	Elec monthly - Ashway Changing Rooms (1st)	100.00	5.00	105.00	LGA MP 1976 s19
Talk Talk Business	Broadband and Telephone monthly (9th)	50.95	10.19	61.14	LGA 1972 s111
EE & T Mobile	Parish Clerks telephone monthly (15th)	16.87	3.37	20.24	LGA 1972 s111
Information Commissioner	ICO Renewal of Certificate	35.00	0.00	35.00	LGA 1972 s111
Microsoft	Annual Licence	112.80	0.00	112.80	LGA 1972 s111
Retrospective Payments - Financial Reg 5.5. (via BACS)					
Debit Card Payments (Online purchase) - Financial Regs 6.10 & 6.19					
Rockingham Cabinets	Heritage Exhibition Cabinet	590.00	118.00	708.00	LGA1972 s 144 145
Payments for approval - Financial Regulation 5.2 (via BACS)					
Staff	Net Salaries and Wages (4-week month)	3,862.06	0.00	3,862.06	LGA 1972 s112
HMRC	PAYE	1,094.99	0.00	1,094.99	LGA 1972 s112
LGSS	Pension Scheme inc under payments	1,260.29	0.00	1,260.29	LGA 1972 s112
Peter Rowbotham	Expenses	159.02	0.00	159.02	LGA 1972 s112
R&G	Grounds Maintenance Contracted Services	288.95	57.79	346.74	LGA MP 1976 s19
Tradepoint B&Q	Pressure Wash to keep swings and signs clean	100.00	20.00	120.00	LGA MP 1976 s19
Tradepoint B&Q	Paint for Spratton Road Metal Goal Fence	28.06	5.64	33.70	LGA MP 1976 s19
Blasons	Fuel	69.17	13.83	83.00	LGA 1972 s111
Euromec	Throttle Cable for Kubota	30.92	6.18	37.10	LGA 1972 s 111
EON	Street Lighting Electricity	143.11	7.16	150.27	PCA 1957 s3
Chubb	Service Agreement - The Ashway Changing Room	157.45	31.49	188.94	PHA 1875 s164
Mower Shop	Blade for small mower	26.90	5.38	32.28	LGA 1972 s111
ESPO	Stationary	80.41	16.07	96.48	LGA 1972 s111
Cheque Payments					
Nil					
Total Expenditure this month		8,206.95	300.10	8,507.05	

Receipts					
Northants CC	Grass Cutting	1,371.23	0.00	1,371.23	HA 1980 s130
Brixworth Cricket Club	Pitch Hire (paid 18th March)	912.40	0.00	912.40	PHA 1875 s164
Interest	Capital Account 29 March	15.94	0.00	15.94	LGA 1972 s111
Total Income this month		1,371.23	0.00	2,299.57	
Bank Transfer - Capital to Revenue					
		0.00	0.00	0.00	
Total transferred to revenue this month		0.00	0.00	0.00	
Bank Transfer - Revenue to Capital					
Election Costs	Earmarked Reserves	400.00	0.00	400.00	LGA 1972 s111
Street Lighting	Earmarked Reserves	1,500.00	0.00	1,500.00	PCA 1957 s3
Kubota Replacement	Earmarked Reserves	3,320.00	0.00	3,320.00	LGA 1972 s111
Van Replacement	Earmarked Reserves	2,500.00	0.00	2,500.00	LGA 1972 s111
St David's Car Park	Earmarked Reserves	1,500.00	0.00	1,500.00	PHA 1875 s164
Ashway Car Park	Earmarked Reserves	1,500.00	0.00	1,500.00	PHA 1875 s164
Play Equipment	Earmarked Reserves	3,000.00	0.00	3,000.00	PHA 1875 s164
Buildings and Bus Shelters	Earmarked Reserves	2,000.00	0.00	2,000.00	LGA 1972 s111
Total transferred to capital this month		15,720.00	0.00	15,720.00	

19/ 4502 Rolling Budget for April 2019

The Rolling Budget for March 2019 was received by the Parish Council. No issues were highlighted.

19/ 4540 Bank Reconciliation

The Bank Reconciliation report as at 31st March 2019 was noted by the Parish Council. The Revenue (Current) Account indicated a balance of £69,959.34. The Capital (Reserve) Account indicated a balance of £101,005.29.

19/ 4541 Council Reserves

The Statement of Reserves was received by the Parish Council. There was £38,285.84 held within Restricted Funds and £77,133.51 held within Earmarked Reserves. The balance shown, after virements and commitments, was estimated at £77,661.28. The Parish Council noted the report.

19/ 4542 Procurement – Kubota Mower

A report was provided on the tender received for the replacement Kubota Mower. It was agreed that further information be sought on the finance arrangements. This was proposed by Councillor Parker and seconded by Councillor Elaine Coe. Unanimous.

19/ 4543 Procurement – Smart TV

It was agreed to purchase a Smart TV for use in Parish Council meetings. There was an equipment budget of £1900 to meet such expenditure. A budget of £600 was allocated by the Parish Council. The Council has the power to spend using the Local Government Act 1972 Section 111. This was proposed by Councillor Parker and seconded by Councillor Campbell. Unanimous.

19/ 4544 Grant Application

A grant application had been received from Sands United Football Club for the provision of portable goal posts. This item was deferred to the next meeting subject to receiving further information on preferred goal size, insurance and storage arrangements.

19/ 4545 Parish Clerks Report

The Parish Clerk's report was received by the Parish Council.

19/ 4546 General Correspondence

The general correspondence for April 2019 was noted by the Parish Council.

Subject	From
Audit Committee Vacancy	Northants Police & Fire Commissioner
Stand Out Northants Consultation	NCC
Newsletter	Daventry & District Forum
Director Vacancy	NCALC
Play ground inspection	ROSPA
PFCC Newsletter	Northants Police & Fire Commissioner
Replacement Litter Bins	DDC
Statement of Community Involvement	South Northants DC

19/ 4547 Exclusion of Press and Public

The press and public were excluded from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This is in accordance with the Public Bodies (Admission to meetings) Act 1960. This was proposed by Councillor James and seconded by Councillor Elaine Coe. Unanimous.

19/ 4548 Legal Matters

The Parish Council had noted that there had been further contact from the complainant.

19/ 4549 Any Other Urgent Business

There was no urgent business.

19/ 4550 Dates of Future Meetings

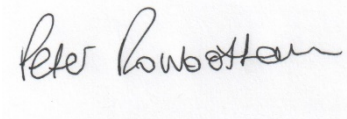
The following dates were agreed by the Parish Council.

- Planning Committee – Monday 29th April 2019
- Planning Committee – Monday 20th May 2019
- Media & Communications Committee – Wednesday 15th May 2019
- Annual Meeting of the Parish Council – Wednesday 22nd May 2019
- Parish Council – Thursday 30th May 2019

This was proposed by Councillor Stephen James and seconded by Councillor Peacock. Unanimous.

The meeting finished at 835pm

Signed as a true and accurate record



**Councillor Stephen James
Chairman
Brixworth Parish Council
22nd May 2019**

**Peter Rowbotham
Parish Clerk
Brixworth Parish Council
15th May 2019
Telephone: 079 8314 1786
E Mail: clerk@brixworthpc.org.uk**