

BRIXWORTH PARISH COUNCIL

Minutes of the Annual Parish Council Meeting (AGM) Held on Tuesday, 7 May 2013 Library/Brixworth Community Centre, Brixworth

Present: Cllrs. M Lacey (Chair), I Barratt C Bament, Mrs J Bird, R Chattaway, A Hockenhull, J Hodgson, Mrs S Moxon, K Parker, D Parnaby, S Pointer, Mrs E Wiig, P Williamson and Miss L Wright.

In Attendance: Mrs J Macken – Parish Clerk

13/2113 Apologies for Absence – None

13/2114 Election of Chairman

Cllr Lacey was proposed by Cllr Parnaby and seconded by Cllr Bament
Cllr Pointer was proposed by Cllr E Wiig and seconded by Cllr Hockenhull

Following a vote, by a written ballot, Cllr Lacey was duly elected as Chairman.

13/2115 Chairman's Declaration of Acceptance of Office

Cllr Lacey signed the Declaration of Office for Chairman and continued to chair the meeting.

13/2116 Election of Vice Chairman

Cllr Pointer was proposed by Cllr Wiig and seconded by Cllr Wright
Cllr Parnaby was proposed by Cllr Chattaway and seconded by Cllr Bament.

Following a vote, by a written ballot, Cllr Parnaby was duly elected as Vice Chairman.

13/2117 Parish Council Committees

It was resolved to keep the existing four committees.

The Standing Committees are :-

Finance and Administration (including Staffing sub committee), Highways & Environment, Recreation & Amenity and Planning.

Planning Committee – Twelve committee members

Cllrs. M Lacey, I Barratt C Bament, Mrs J Bird, R Chattaway, A Hockenhull, J Hodgson, Mrs S Moxon, K Parker, D Parnaby, P Williamson and Miss L Wright.

Recreation & Amenities Committee - Ten committee members

Cllrs. M Lacey, I Barratt, Mrs J Bird, A Hockenhull, Mrs S Moxon, S Pointer, Mrs E Wiig, P Williamson and Miss L Wright. (One vacancy).

Highways & Environment Committee – Eleven committee members

Cllrs. M Lacey, I Barratt, Mrs J Bird, A Hockenhull, J Hodgson, Mrs S Moxon, K Parker, D Parnaby, S Pointer, Mrs E Wiig and P Williamson.

Finance Committee – Twelve committee members

Cllrs. M Lacey, I Barratt, R Chattaway, A Hockenhull, K Parker, D Parnaby, S Pointer, Mrs E Wiig and P Williamson (three vacancies)

Staffing subcommittee – three members.

13/2118 Election of Chairman, Vice Chairman.

Members of each committee voted on the appointment of Chairman and Vice Chairmen for the committee.

Planning

Chairman

Cllr Parnaby was proposed by Cllr Chattaway and seconded by Cllr Bament. Cllr Parnaby was duly elected Chair of the Planning committee unopposed.

Vice Chairman

Cllr Chattaway was proposed by Cllr Pointer and seconded by Cllr Bament. Cllr Chattaway was duly elected Vice Chair of the Planning committee unopposed.

Recreation & Amenities Development

Chairman

Cllr Pointer was proposed by Cllr E Wiig and seconded by Cllr Bament. Cllr Pointer was duly elected as the Chair of the Recreation & Amenity committee unopposed.

Vice Chairman

Cllr Wright was proposed by Cllr Pointer and seconded by Cllr Barratt. Cllr Wright was duly elected as the Vice Chair of the Recreation & Amenity committee unopposed.

Highways and Environment

Chairman

Cllr Moxon was proposed by Cllr Hodgson and seconded by Cllr Parnaby. Cllr Bird was proposed by Cllr Wiig and seconded by Cllr Pointer.

Following a vote Cllr Moxon was duly elected Chair of Highways & Environment committee.

Vice Chairman

Cllr Hodgson was proposed by Cllr Moxon and seconded by Cllr Parker. Cllr Bird was proposed by Cllr Pointer and seconded by Cllr Barratt.

Following a vote Cllr Bird was duly elected Vice Chair of Highways & Environment committee.

The election of the Chairman and Vice Chairman for the Highways committee was retaken. During the original vote non committee members had voted and therefore it was agreed to have a revote.

Cllr Pointer asked for it to be recorded that he wasn't happy with the re-voting and in the way that the Chairman handled the situation.

Finance and Administration

Chairman

Cllr Barratt was proposed by Cllr Pointer and seconded by Cllr Hockenhull
Cllr Barratt was duly elected as the Chair of the Finance and administration committee unopposed.

The Chairman carries out the Internal Checks of the Accounts.

In attendance Mrs J Macken (Responsible Financial Officer).

The meeting was adjourned due to a fire alarm. The remainder of the business is to be transacted at the next Full council meeting to be held on 21 May 2013.

The meeting closed at 9pm.