



**You are hereby summoned to attend the  
Parish Council Meeting to be held on Tuesday, 23 April 2013, at 7.15pm in the  
Community Hall, Library/Community Centre, Spratton Road, Brixworth**

## **AGENDA**

### **1. Welcome**

### **2. Apologies for absence**

### **3. Declaration of Interest**

- a) Members Declaration of Interest on Agenda Items only

### **4. To sign the Minutes of the last Full Council Meeting on 18<sup>th</sup> March 2014**

### **5. Public Open Forum Session**

*Members of the public may address the Council during the Public Open Forum session on any matter relevant to the Council's activities... If it is apparent that the matter to be raised concerns business on the agenda the Chairman may invite the member of the public to defer speaking until that agenda item is reached. The time allotted to any members of the public shall not exceed 3 minutes and the total time, if more than one wishes to speak in respect of the same business, shall not exceed 10 minutes. The total for all items should not exceed 15 minutes(Brixworth Standing Order 2)*

### **6. To Receive Police Representative Report**

### **7. Planning Committee**

- a) To Accept Minutes of Meetings 8 April 2013
- b) To Consider setting up a working group to work with Barratts on the new development
- c) To Consider the terms of reference for the Neighbourhood Plan Working Group

### **8. Finance and Administration Committee**

- a) To Report the Income Received for March 2014
- b) To Report and Accept the Bank Reconciliation as at 31 March 2014\*
- c) To Report Income and Expenditure & Reserves Report for March 2014\*
- d) To Report on the Financial Year End 31 March 2013/2014
- e) To Approve Annual Subscription to NCALC
- f) To Approve NCALC Internal Audit Service
- g) To Approve Bills for Payment for April 2014

### **9. Recreation and Amenities Committee**

- a) Resident

### **10. Highways and Environment Committee**

- a) To Accept Minutes of Meeting 9 April 2013
- b) To Consider Cleaning the Village Hall Car Park Drains Two – Three times a Year (£100 each)

### **11. Parish Councillor Surgery Update – Next date 4 May 2013**

**12. To Approve the Annual Report**

**13. To Approve the Summer Newsletter**

**14. General Correspondence for Discussion**

- a) Letter from Barratts – Removal of hedge along Northampton Road (Emailed 3.4.13)
- b) NCC Highways – Bus Assets and Shelters in Northants\*

**15. General Correspondence not for Discussion (Members File for Circulation only)**

- a) CPRE – Spring 2013 Newsletter
- b) NCALC – Electric Vehicle Charging Points (Emailed 26.3.13)
- c) NCALC – Update April 2013 (Emailed 25.3.13)
- d) WNJPU – Programme Issues Questions (Emailed 15.4.13)

**16. Date of Next Meetings –**

Annual Parish Meeting – Tuesday, 30 April 2013

Annual general Meeting – Tuesday, 7 May 2013

Full Council – Tuesday, 21 May 2013

**17. Urgent Matters for Report Only**

**(Notified to the Chairman before the meeting)**

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**Mrs Jane Macken  
Clerk to the Council**

**18 April 2013**

**Papers enclosed\***