



**You are hereby summoned to attend the  
Parish Council Meeting to be held on Tuesday, 20 August 2013, at 7.15pm in the  
Community Hall, Library/Community Centre, Spratton Road, Brixworth**

## **AGENDA**

**1. Welcome**

**2. Apologies for absence**

**3. Declaration of Interest**

- a) To Receive and Consider Written Request for a DPI Dispensation
- b) Members Declaration of Interest on Agenda Items only

**4. To sign the Minutes of the last Full Council Meeting on 16 July 2013 and Extraordinary Meeting 7 August 2013**

**5. Public Open Forum Session**

*Members of the public may address the Council during the Public Open Forum session on any matter relevant to the Council's activities... If it is apparent that the matter to be raised concerns business on the agenda the Chairman may invite the member of the public to defer speaking until that agenda item is reached. The time allotted to any members of the public shall not exceed 3 minutes and the total time, if more than one wishes to speak in respect of the same business, shall not exceed 10 minutes. The total for all items should not exceed 15 minutes(Brixworth Standing Order 2)*

**6. To Receive Police Representative Report**

**7. To Receive District Councillors Report**

**8. To Receive County Councillors Report**

**9. To Resolve that members of the public and press be excluded for the agenda items 10 and 11 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**10. To Consider making a response to a claim made in the county court, claim no. 3YQ02040. Defendant: Brixworth Parish Council. Claimant: Mr Stephen Pointer.**

**11. To Report on the outcome of the complaint panel meeting 14 August 2013**

**12. To Receive email from Daventry District Council relating to decision made minute reference 13/2193 (Request from Parish Councillor for Specialist Reading Equipment) and to Consider further action required\***

**13. To Receive update on the Clerk to the Council / Responsible Financial Officer Vacancy**

**14. Planning Committee**

- a) To Accept Minutes of Meetings 29 July 2013
- b) To Receive Report from Barratt's Working Party
- c) To Report on consideration to adopt Public Open Space in the Eaglehurst Development

**15. Finance and Administration Committee**

- a) To Report the Income Received for July 2013
- b) To Report and Accept the Bank Reconciliation as at 31 July 2013\*
- c) To Report Income and Expenditure & Reserves Report for July 2013\*
- d) To Approve Bills for Payment for August 2013
- e) To Consider Adopting NALC's Model Complaints Procedure
- f) To Report on External Audit for Year Ending 31 March 2013\*
- g) To Report on Local Government Pay Settlement for 2013/2014\*
- h) To Consider amending the Bank Mandates

**16. Recreation and Amenities Committee**

- a) To Accept Minutes of Meeting 23 July 2013
- b) To Consider quotation for new Footpath on Spratton Road Recreation Ground (£490)
- c) To Discuss the erection of a storage unit for the Junior Football Club \*

**17. Highways and Environment Committee**

- a) To Accept Minutes of Meeting 6 August 2013

**18. Brixworth Central Sports Lease**

- a) To Consider email from surveyor and solicitor – sports pavilion survey (£440)\*

**19. To Receive Parish Councillor Surgery Update – Next date 7 September 2013**

**20. To Receive the Following General Correspondence for Discussion**

- a) Email from Resident – Traffic\*
- b) DDC Housing Summit – 11 September 2013 (Emailed 13.8.13)
- c) DDC – Street names for New Development on Northampton Road\*
- d) DDC – Re-location of Spratton Road Bus Shelter\*
- e) Weedon Bec Parish Council – Neighbourhood Plan\*
- f) NALC AGM – 19 October 2013 (Emailed 13.8.13)
- g) Northamptonshire Highways / Library Service – Highway Surgeries in Brixworth Library (Emailed 13.8.13)

**21. General Correspondence not for Discussion (Members File for Circulation only)**

- a) CPRE Countryside Voice – Summer 2013
- b) NALC Update – August 2013 (Emailed 13.8.13)
- c) NALC – New CCTV Code of Practice (Emailed 15.8.13)
- d) Kier Services – Acquisition of May Gurney Ltd by Kier Group Plc

**22. Date of Next Meetings –**

Full Council – Tuesday, 17 September 2013

**23. Urgent Matters for Report Only**

(Notified to the Chairman before the meeting)

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**Mrs Jane Macken**  
**Clerk to the Council**

**15 August 2013**  
**Papers enclosed\***