



**You are hereby summoned to attend the  
Parish Council Meeting to be held on Tuesday, 16 July 2013, at 7.15pm in the  
Community Hall, Library/Community Centre, Spratton Road, Brixworth**

## **AGENDA**

**1. Welcome**

**2. Apologies for absence**

**3. Declaration of Interest**

- a) To Receive and Consider Written Request for a DPI Dispensation
- b) Members Declaration of Interest on Agenda Items only

**4. To sign the Minutes of the last Full Council Meeting on 18 June 2013**

**5. Public Open Forum Session**

*Members of the public may address the Council during the Public Open Forum session on any matter relevant to the Council's activities... If it is apparent that the matter to be raised concerns business on the agenda the Chairman may invite the member of the public to defer speaking until that agenda item is reached. The time allotted to any members of the public shall not exceed 3 minutes and the total time, if more than one wishes to speak in respect of the same business, shall not exceed 10 minutes. The total for all items should not exceed 15 minutes(Brixworth Standing Order 2)*

**6. To Receive Police Representative Report**

**7. To Receive District Councillors Report**

**8. To Receive County Councillors Report**

**9. To Receive Special Resolution to Reconsider Minute reference 13/2175 Request from Parish Councillor for Specialist Reading Equipment**

**10. Planning Committee**

- a) To Accept Minutes of Meetings 8 July 2013
- b) To Receive Approvals and Refusals Report – July 2013\*
- c) To Receive Report from Barratt's Working Party
- d) To Report on Grant for Brixworth Neighbourhood Plan Steering Group\*

**11. Finance and Administration Committee**

- a) To Report the Income Received for June 2013
- b) To Report and Accept the Bank Reconciliation as at 30 June 2013\*
- c) To Report Income and Expenditure & Reserves Report for June 2013\*
- d) To Approve Bills for Payment for July 2013
- e) To Accept Minutes of Meeting 17 June & 2 July 2013
- f) To Report on Six Month Check of Accounts\*
- g) To Adopt Amended Code of Conduct Recommended by Committee
- h) To Receive Update on Personal Injury Claim

**12. Recreation and Amenities Committee**

**13. Highways and Environment Committee**

**14. To Report on Meeting with Solicitor – Brixworth Central Sports Lease\***

- a) To Consider Undertaking a Survey of Current Building (£250)
- b) To Consider Surrendering Current Lease and Drawing Up a New Lease (£1,800)

**15. To Receive Parish Councillor Surgery Update – Next date 3 August 2013**

**16. To Discuss Advertising for a Volunteer to be the Webmaster for the Parish Council Website**

**17. To Approve the Summer Newsletter (£200)**

**18. To Receive the Following General Correspondence for Discussion**

- a) Emails from Residents – Concerns over Parish Council Expenditure\*
- b) Letter from Residents – St David’s Road\*
- c) Northants ACRE Community Website Evening – 24 July 2013 (Emailed 3.7.13)
- d) NCALC – July – October 2013 Training Calendar (Emailed 3.7.13)

**19. To Receive a Formal Complaint and to Consider the Complaints Procedure in order to Handle the Complaint\***

**20. General Correspondence not for Discussion (Members File for Circulation only)**

- a) DDC – Daventry District Sports Awards 2013 (Emailed 8.7.13)
- b) NCC – Longlands Specialist Care Centre Consultation (Emailed 1.7.13)
- c) Northants 50+ - Summer Newsletter
- d) Daventry Over 50’s – Moulton Falls Awareness 19 September 2013 (Emailed 2.7.13)

**21. Date of Next Meetings –**

Full Council – Tuesday, 20 August 2013

**22. Urgent Matters for Report Only**

(Notified to the Chairman before the meeting)

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**Mrs Jane Macken**  
**Clerk to the Council**

**11 July 2013**  
**Papers enclosed\***