



**COUNCILLORS ARE HEREBY SUMMONED AND THE PUBLIC AND PRESS INVITED TO ATTEND THE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 17<sup>TH</sup> NOVEMBER 2015, AT 7.15PM IN THE COMMUNITY CENTRE, SPRATTON ROAD, BRIXWORTH**

**AGENDA**

**1. WELCOME**

**2. APOLOGIES FOR ABSENCE AND ACCEPTANCE OF APOLOGIES FOR ABSENCE**

- a) To consider received apologies.

**3. DECLARATION OF INTEREST**

- a) Members declaration of interests on agenda items only

**4. TO SIGN THE MINUTES OF PREVIOUS MEETINGS**

- a) The meeting of the Parish Council held on 27<sup>th</sup> October 2015.

**5. PUBLIC OPEN FORUM SESSION**

- (a) This is an opportunity for Parish Residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three (3) minutes to address the Parish Council via the Chairman
- (b) Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- (c) Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.

**6. TO RECEIVE POLICE REPRESENTATIVE REPORT**

- a) To discuss potential cost-cutting measures by Northamptonshire Police and the possibility of the Parish Council contributing financially to mitigate the community impact of the cuts.

**7. TO APPROVE THE GRANT APPLICATION FROM THE FIRST RESPONDERS TEAM.\***

**8. TO RECEIVE AN UPDATE ON LEGAL PROCEEDINGS**

**9. PLANNING**

- a) To receive the minutes from the planning meetings held on 5<sup>th</sup> October 2015.
- b) To receive the planning approvals and refusals for October 2015\*
- c) To approve the Neighbourhood Plan.\*

**10. FINANCE AND ADMINISTRATION**

- a) The Bank reconciliation as at 31<sup>st</sup> October 2015

	Cash book balance as statement 31.10.15	Unreconciled report	Total balance

<b>Current Account</b>	5,058.55	31.01	5,027.54
<b>Capital Reserve Account</b>	150,763.65		150,763.65
<b>Total</b>	<b>155,822.20</b>		<b>155,791.19</b>

b) Parish Council Reserves	
Earmarked and Restricted Reserves Total	£92,398.37
Cash at Bank 31/10/2015	£155,791.19
Less Earmarked/Restricted Reserves	£92,398.37
<b>General Reserves Total</b>	<b>£63,392.82</b>

- c) To approve the bills for payment for November 2015
- d) To receive the Clerk's report\*
- e) To approve insurance quote for Parish Council van and Kubota £590.77
- f) To approve the quote for the Parish Council vehicle signs £10 per sign.
- g) To approve an additional signatory for the Parish Council bank mandate.
- h) To approve tender for maintenance of the Ashway and St David's recreation ground\*.
- i) To approve quotation for tree inspection.
- j) To approve the new Model Publication scheme and the Parish Council information guide.\*
- k) To receive notification from The Pensions Regulator regarding the Parish Council's legal duties for auto enrolment of staff in a workplace pension scheme.
- l) To approve delegates for the Code of Conduct in Practice course on 30<sup>th</sup> November.

#### **11. HIGHWAYS AND ENVIRONMENT**

- a) To discuss letter from resident regarding traffic congestion and parking on Northampton Road.\*
- b) To receive a letter from the Police Commissioner following his visit to Brixworth.\*
- c) To give an update from Northamptonshire Highways regarding the concerns about traffic on Newlands.\*

#### **12. RECREATION AND AMENITIES**

- a) To discuss improvements to the Brixworth Cricket Club store at St David's and to approve the installation of new doors and a security alarm.\*

#### **13. MEDIA AND COMMUNICATIONS**

- a) To receive the minutes from the meeting held on 21<sup>st</sup> October 2015.
- b) To appoint a Webmaster.
- c) To approve the amended Website Policy\*
- d) To approve the Social Media Policy\*

#### **14. TO RECEIVE AN UPDATE ON THE CIVIC AMENITIES LIST**

#### **15. TO RECEIVE AN UPDATE ON THE FUTURE OF THE FORMER SURESTART BUILDING.**

#### **16. TO DISCUSS AN EMAIL FROM NCC BRIKWORTH COUNTRY PARK ASKING FOR SUPPORT FOR THE SENSORY GARDEN GRANT BID.\***

#### **17. TO RECEIVE AN UPDATE FOLLOWING THE INVESTIGATION INTO CHRISTMAS TREES ABOVE THE SHOPS IN SPRATTON ROAD AND TO APPROVE THE PROVISION OF LIGHTS FOR THE TREES.**

#### **18. TO RECEIVE REPORT AND AGREE VOLUNTEERS FOR THE NEXT SURGERY ON SATURDAY 6<sup>TH</sup> DECEMBER 2015**

**19. GENERAL CORRESPONDENCE NOT FOR DISCUSSION (MEMBERS FILE FOR CIRCULATION ONLY)**

a) Clerks and Councils Direct November 2015 Issue.

**20. DATES OF NEXT MEETINGS**

a) To approve the dates for the 2016 meetings.\*

b) Dates of next meetings

Extraordinary Meeting

Tuesday 1<sup>st</sup> December 2015

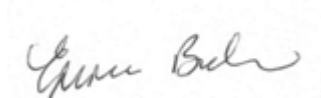
Planning Meeting

Monday 7<sup>th</sup> December 2015

Full Council Meeting

Tuesday 15<sup>th</sup> December 2015.

**21. URGENT MATTERS FOR REPORT ONLY  
(Notified to the Chairman before the meeting)**



\_\_\_\_\_  
Mrs Emma Baker

Clerk to the Council

4 Well Street, Finedon, Northants, NN9 5JP Tel: 01604 881243 Email: Clerk@brixworthpc.org.uk

**11<sup>th</sup> November 2015**

**Papers attached\***