

BRIXWORTH PARISH COUNCIL

*Minutes of the meeting held on Tuesday, 19 February 2013 at 7.15p.m.
in the Library/Community Centre, Spratton Road, Brixworth*

Present: Councillors: C Bament, I Barratt, J Bird, R Chattaway, A Hockenhull, J Hodgson, M Lacey (Chairman), Mrs S Moxon, D Parnaby, S Pointer and Mrs E Wiig.

In Attendance: Mrs J Macken – Parish Clerk
PCSO J Hillery – Northants Police
Cllr C Millar - County Councillor
Mr M Nice - Centre Manager
1 member of the public

The Chairman welcomed everyone to the February meeting and reminded councillors of the protocol expected by members at meetings.

13/2000 Apologies for absence –

Apologies were accepted from Cllr K Parker.

Declaration of Interest

13/2001 To Consider request by Members for a Dispensation

Cllr M Lacey requested a dispensation in order to take part and vote when the council sets the precept, which due to recent changes in legislation, may be considered to be a disclosable pecuniary interest.

It was **Resolved** to grant this dispensation to Cllr Lacey.

13/2002 Members Declaration of Interest on Agenda Items only

Cllr E Wiig declared an interest: - Member of another Local Authority and Member of the District Council Planning Committee.

Cllr S Pointer declared an interest: - Member of another Local Authority and Member of the District Council Planning Committee.

Cllr Chattaway declared an interest: - Member of BRANE

13/2003 Signing of the Minutes of the Last Meeting 22 January 2013

The minutes of the last Full Council meeting held on 22 January 2013 were signed by the Chairman as a true and correct record of this meeting.

13/2004 Public Open Forum

There were no members of the public present wishing to address the council.

13/2005 Police Representative Report

PCSO J Hillery reported the following crimes: -

- 21.1.13 Burglary dwelling - Shelleycotes
- 24.1.13 Shoplifting – Co-op
- 27.1.13 Burglary dwelling – Oathill Close
- 27.1.13 Burglary dwelling – Northampton Road
- 21-1.2.13 Attempted burglary dwelling – Wheatens Close
- 1.2.13 Burglary dwelling – Holcot Road
- 1.2.13 Theft of vehicle
- 1.2.13 Attempted burglary dwelling – Froxhill Close
- 2.2.13 Shoplifting – Co-op
- 5.2.13 Burglary dwelling – Honey Holme
- 5.2.13 Theft of vehicle
- 5.2.13 Burglary dwelling – Far Brook
- 5.2.13 Theft of vehicle – Froxhill Crescent
- 7.2.13 Interference of vehicle.

It was noted that two males had been arrested for the burglaries and were on bail and that the shoplifting incidents are not related.

13/2006 County Councillors Report

Cllr Millar stated that this would be the last time that he would be reporting to the Parish Council, as a County Councillor, as he will not be standing for re-election. Cllr Millar explained about the New Homes Bonus, which is based on the amount of extra Council Tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. Parishes may receive 15% - 25% (with a Neighbourhood plan) and hopefully will be able to decide how the money is to be spent (i.e. infrastructure).

The Joint Core Strategy is to be examined next month and should be adopted by the end of the year. (Currently DDC has a 2.6 year land supply).

Planning

13/2007 Minutes of Meetings 28 January & 18 February 2013

The Minutes of the Committee Meeting held on the 28 January 2013 having been previously distributed, were accepted. Minutes for the 18 February 2013 are yet to be circulated.

There will be a special planning meeting to be held on 25 February 2013 to consider the Station Yard (DA/2013/0066) planning application.

13/2008 Approvals and Refusals Report

Approvals

DA/2012/0868 12 Stannard Way, Brixworth

First floor rear extension and front elevation roof dormer extension
17.12.12 PC No objection 14.1.13 DDC Approved

DA/2012/0884 17 Windmill Glade, Brixworth

Two storey front first floor side and two storey rear extension.

17.12.12 PC No objection 14.1.13 DDC Approved

DA/2012/0944 11, Broad Street, Brixworth

Renewal of planning permission DA/2009/0840 for single storey extension to rear 7.1.13 PC No objection 7.2.13 DDC Approved

Refusals

None

Cllr Hodgson arrived.

Finance

13/2009 Income Received for January 2013

<u>Received from</u>	<u>Details</u>	
Natwest	Bank Interest	17.71
BJFC	Second instalment - AWPf & St Davids	756.83
HM R & C	VAT Refund 1.10.12 - 31.12.12	2,319.64
		3,094.18

13/2010 Bank Reconciliation as at 31 January 2013

The bank reconciliation as at the 31 January 2013 was reported and accepted as follows:

Current Account	£18,545.59
Reserve Account	£130,504.94
Less Cheques outstanding	£5,873.16
Balance Carried forward as at 1.02.13	£143,177.37

13/2011 Income and Expenditure & Reserves Report for January 2013

The Council accepted the Income and Expenditure and reserves report for January 2013. Cllr Barratt reported that the accounts are 80% through the year. There are overspends on some areas, however these are not a cause for concern. The overall actual expenditure is not far off its budget.

13/2012 Financial Support towards Brixworth Police Office

It was **Resolved** to approve the payment to Northamptonshire Police for £4,800 in respect of financial support towards the Brixworth Police office for the financial year 2012-13.

13/2013 Bills for Payment for February 2013

A schedule of payments, to be made in February 2013 was available to each member at the meeting.

It was **Resolved** for the following accounts to be passed for payment;

<u>Chq. No.</u>	<u>Minute No</u>	<u>Payment To</u>	<u>Reason for Payment</u>	<u>£</u>
5033		Groundsman	Groundman's Salary Feb 2013	1,111.98
5034		Clerk	Clerk's Salary Feb 2013	1,154.96
5035		Part Time Groundsman	P/T Groundsmans wages Feb 2013	107.20
5037		Cleaner	Cleaner Comm. Centre wages Feb 2013	272.36
5036		Litter Picker	Litter Picker wages Feb 2013	198.20
5038		HM Revenue & Customs	PAYE Tax & NI Feb 2013	697.98
5039		NCC	Pension Contribution Feb 2013	411.39
5040		Mrs J Macken	Grass turf for play area	7.92
5041		Brixworth Parish Council	Hall hire & Refund VAT - Com Ctr Oct - Dec 12	555.04
5042		K F Troop	Christmas tree	60.00
5043		NCALC	Training course	58.00
5044		BT	Phone & broadband	147.89
5045		Mower shop	Spare parts for mowers	99.15
5046		Trade UK	Parts for groundsman	56.89
5047		Supaskips	Tonne soil - St Davids Rec. Grd	60.00
5048		Anglian water	Water chgs Oct - Jan 13 C/rooms. Final bill M/Gdn	77.05
5049	12/1826	Resurrection stonework	Removal of bus shelters	1,320.00
5050	13/010r	Earth Anchors Ltd	Replacement bin liners	484.74
5051	13/1995	Brixworth Bulletin	Spring 13 Newsletter	200.00
5052		Northants Police	Support Brixworth Police Office	4,800.00
5053		Northants Acre	Annual support	35.00
5054		AH Blason & Son	Fuel	122.60
				12,038.35

13/2014 Report on Public Sector Deposit Fund

The Chairman reported that he attended, along with Cllr Barratt and the Clerk, a course on Finance, arranged by NCALC. One of the speakers was from The Public Sector Deposit Fund which is an innovative money market fund managed by CCLA that offers substantial benefits of cooperation between public sector bodies.

It was **Resolved** to refer this matter to the Finance committee to make a decision.

13/2015 Four Page Newsletter

Members discussed the possibility of producing and distributing a Parish Council newsletter in addition to the newsletter included in the Brixworth Bulletin. Cllr Barratt confirmed that he is happy to continue to produce and edit the newsletter.

It was **Resolved** that Cllr Barratt would obtain prices for the publication and distributing of an additional newsletter, for the next meeting.

Recreation and Amenities Development

13/2016 To Accept Minutes of Meeting 4 February 2013

The Minutes of the Committee Meeting held on the 4 February 2013 having been previously distributed, were accepted.

13/2017 Replacement Safer Floor Tiles for climbing unit in St David's Play Area

The Clerk reported that some of the safer floor tiles for the climbing unit in St David's play area need replacing, due to wear and tear. Several options had been explored with different contractors. Wicksteed, the supplier, confirmed that grass matting is not recommended for this unit. Quotes for various options ranged from laying wetpour to the whole area at a cost of £4,400 to replacing the five badly worn floor tiles at a cost of 388. It was noted that other floor tiles may need to be replaced in the future.

It was **Resolved** to order five replacement tiles from Wicksteed at a cost of £388.

13/2018 Annual trimming of Hedge on St David's Recreation Ground

It was **Resolved** to accept the quotation, from EM Pell & Son, for the annual work to the hedge on St David's recreation ground at a cost of £480.

It was suggested to look into the possibility of layering this hedge next year.

Highways and Environment

13/2019 To Accept Minutes of Meeting 5 February 2013

The Minutes of the Committee Meeting held on the 5 February 2013 having been previously distributed, were accepted.

13/2020 SWARCO Mobile Vehicle Activated Signs presentation 5 February 2013

Cllr Bament reported that SWARCO had given a presentation on mobile activated signs before the committee meeting on 5 February 2013. Subsequently several members had attended a site meeting with Steve Barber from NCC, to identify suitable locations for siting the VAS, in the village. Notes from the presentation and site meeting had previously been circulated.

It was **Resolved** to refer this matter to the Highways Committee, to firm the proposals and to make a recommendation to the Full Council.

13/2021 Community Speedwatch Programme

Cllr Barratt confirmed that over 600 signatures have been pledged in support of the community speedwatch programme and over 10 volunteers have offered to help run the scheme. Cllr Barratt was commended for his efforts in obtaining the pledges. One of the volunteers, a retired traffic officer, had offered to assist. It was noted that the council having the required number of pledges and volunteers may commence with the programme. The next training session, for the volunteers, is scheduled for 16 March 2013.

It was **Resolved** to approach the retired traffic officer to assist and coordinate the community speedwatch programme.

13/2022 Replacement Man hole cover for Village Hall Car Park

This item was deferred to the next month.

13/2023 Report on Annual Tree Inspection and to Approve cost for work on Parish Council trees

The clerk reported that an annual tree inspection had been carried out on 17 January 2013. A report of the work required had been previously circulated to members. It was noted that a tree in Tantree Way had been recommended for removal. The ownership of the Ash trees on the Ashway playing field needs to be established, it is thought that they belong to the residents.

It was **Resolved** to accept the quotation from EM Pell & Son for the annual tree work at a cost of £480 and to ask Mr Venton, from the District Council, to take a look at the tree to be removed, to see if it is necessary and if the tree is removed to consider a replacement.

13/2024 Formal Tree Inspection Report conducted for 2014

The Clerk reported that EM Pell & Son had stated that the annual visual check of the trees currently undertaken should not be treated as a formal tree inspection and that a Tree Inspection or Detailed Report is available at an additional cost of £250.

It was **Resolved** to have a formal Tree Inspection carried out in the Summer of 2014 as recommended by EM Pell & Son at a cost of £250.

13/2025 Parish Councillor Surgeries Update

The surgery held on the 2 February 2013, coincided with the crime prevention event, which many councillors supported.

Cllr Chattaway and Cllr Hodgson agreed to attend the surgery on Saturday 2 March 2013.

It was noted that the Information Point will now be open on a Saturday. It was agreed that Parish Councillors would only deal with resident's enquiries and would not be considered to be Information Point helpers, otherwise CRB checks would be required.

General Correspondence for Discussion

13/2026 NCC Pocket Park Pollinator Project

Free plant packs are available for pocket parks.

It was **Resolved** to apply for the free packs. Cllr Hodgson agreed to ascertain which packs would be most suitable for the area. Cllrs Barratt, Hockenhull, Pointer and Wiig agreed to help with the planting.

13/ 2027 Correspondence for information only

The Chairman reported that the correspondence file was available for circulation to members.

13/2028 Report on Chairmen's Meeting 11 February 2013

It was noted that a meeting of the committee Chairmen was held on 11 February 2013.

13/2029 Annual parish meeting 30 April 2013 and Annual General meeting 7 May 2013

It was confirmed to hold the Annual parish meeting on 30 April 2013 and to invite all the local groups in the village, to which the council has provided a grant to this year. It was agreed to ask BCF to provide the refreshments for this meeting.

It was confirmed that the Annual general meeting will be held on 7 May 2013.

13/2030 Date of Next Meetings

The next Full Council Meeting is to be held on 19 March 2013 in the Library/Community Centre.

Urgent Matters For Report Only

13/2031 Pitsford User Group Annual Meeting 10 April 2013

Cllr Parnaby and Cllr Pointer agreed to attend this meeting as per last year.

There being no other business the meeting closed at 9.15pm

..... Chairman

Signed as a true record of the above meeting.

Dated: 19 March 2013